

MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 9th January 2018 at 20.00

Present, C. Keay (Chairman), A. Hutchinson, M Lawson, D Roberts, S Edwards, C Doyle, M Moseley.

3 members of the public present. Clerk Penny O'Hagan

47/18 TO ACCEPT APOLOGIES FOR ABSENCE

None received.

48/18 DISCLOSABLE PECUNIARY INTERESTS

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Cllr Keay and Cllr Edwards declared a pecuniary interest on item 42/17b) **Planning matters for consideration** – 17/05870/FUL Sunnybank, Knockin, Oswestry, SY10 8HN

2. To consider dispensation applications.

Dispensation applications were received from all councillors with regard to item 52f 2018-19 budget and precept setting.

RESOLVED to award a dispensation to all councillors to allow them to discuss and vote on matters relating to the 2018-19 Parish Council budget and precept

49/18 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 14.11.17

Cllr Edwards highlighted an error in minute point 42/17b which should be amended to state Cllr Doyle left the room and took no part in discussions.

RESOLVED that following this amendment to confirm the minutes of the meeting held on 14.11.17 and they were duly signed by the chairman as a true record.

50/18 PUBLIC PARTICIPATION SESSION – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)

Members of the public outlined their unhappiness at the Parish Council's decision to object to planning application at the Knockin Shop at the November meeting as they were very concerned that if the application were to be refused and the shop closed this will impact negatively on residents who do not have access to public transport.

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A resident raised concerns over the impact that the proposed development will have on the Kinnerley Road as it will mean that 7 properties will be using the drive for access which could mean as many as 14 vehicles using the drive for access. This will create a very busy junction onto an already narrow road.

51/18 REPORTS

Police – PC Moth reported on police issues in the parish in that there had been 5 reported incidents in the past months.

Shropshire Council – none received.

Other reports from councillors attending meetings or training courses on the council's behalf – none received.

52/18 FINANCE AND ACCOUNTS FOR PAYMENT

a) Monthly Financial Statement – to approve.

The Clerk presented the financial statement and it was

RESOLVED to note the report.

b) Income – to note income received

Transparency Grant Application £390

RESOLVED to note the income received.

c) Outstanding Payments for Approval

RESOLVED to approve the following payments

Payee	Amount	Chq number
Penny O'Hagan salary to 31.12.17		10419
HMRC	161.60	10420

d) To consider other invoices received after the agenda has been sent out.

None received

e) Budget Report – to consider 3rd quarter budget report.

The Clerk reported the 3rd quarter budget report along with estimated year end balances for 2017-18.

RESOLVED to note the report.

f) 2018/19 Budget – To agree budget for 2018/19 and set precept for 2018/19.

RESOLVED to approve the 2018-19 budget (attached)

FURTHER RESOLVED to set the 2018-19 parish precept at £10395

53/18 a) Planning Items for Information

17/05149/FUL The Shop At Knockin, Knockin, Oswestry, Shropshire, SY10 8HJ

Proposal: Internal and external alterations to the existing single shop to create two separate units (shop/post office and fish and chip shop) It was reported that there was no update on this application

b) Planning matters for consideration –

Cllr Edwards and Cllr Keay left the room and took no part in discussions.

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Proposal: Erection of single storey rear extension and formation of rear vehicular access

RESOLVED not to comment.

c) To consider any planning application received after the publishing of the agenda.

None received

54/18 Parish Matters

a) Changes to Data Protection Regulations – to receive update. The Clerk reported that NALC had recently advised that in their opinion due to a conflict in interest the Parish Clerk cannot act as Data Protection Officer and this role will have to be outsourced. Therefore Parish Council's should make provision in their budgets accordingly. It was also reported that NALC would be developing a GDPR toolkit to enable parish councils to meet the new regulations.

RESOLVED to note the report and discuss appointment of a Data Protection Officer for the Parish Council at the March Meeting.

b) Quotes for Tree removal – for consideration. It was reported that Shropshire Council have not confirmed whether the application for the tree has been awarded.

RESOLVED to defer this item.

c) Defibrillator/Case – for update - no update

RESOLVED to defer this item to March.

55/18 HIGHWAYS

a) Rights of Way – for update No report had been received Cllr Keay agreed to request a report from the committee in time for the March meeting.

b) Road Safety Concerns – to consider any new road safety concerns for the parish and to receive an update on concerns previously submitted.

The Clerk reported that Shropshire Council was still planning to install the solid white lines along The Avenue to prevent overtaking but that due to a spending freeze this work may not be carried out until the new financial year. It was agreed not to submit any further road safety concerns. The Clerk was asked to receive an update on previously submitted concerns.

56/18 CORRESPONDENCE -To consider list of correspondence received since last meeting – circulated via email.

RESOLVED to note the following items.

SALC / NALC updates

Dignity Day

Buckingham Palace Garden Party - **RESOLVED to approve that Cllr Lawson can be nominated to SALC as the Parish Council's representative to attend the Garden Party.**

57/18 Meetings

a) To note date and time of March meeting

RESOLVED to note that the next meeting will take place on Tuesday 13th March

Meeting ended 21.00

Chairman.....