

# KNOCKIN PARISH COUNCIL

MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Monday 5<sup>th</sup> September 2016 19.45

Present, Cllr Keay, Cllr Doyle, Cllr Edwards, Cllr Donovan (Chairman), Cllr Roberts.

Clerk: P. O'Hagan,

Cllr. A. Walpole,

**205/16 TO ACCEPT APOLOGIES FOR ABSENCE**

**RESOLVED to accept the following apology for absence.**

**Cllr Moseley**

**206/16 DISCLOSABLE PECUNIARY INTERESTS**

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct) none declared.

2. To consider dispensation applications - None received.

**207/16 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4.7.16**

**RESOLVED to confirm the minutes of the meetings held on 4.7.16 and they were duly signed as a true record.**

**208/16 Public Participation Session** – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman) – none present.

**209/16 REPORTS**

Police – none present.

Shropshire Council – Cllr Walpole updated on the deferred transfer of services from Shropshire Council to local town and parish councils. He reported that the local corporate plan for the council is being developed and that an update is expected in late September. The delivery of wind turbines on the A483 is impacting on local traffic was also reported on and Cllr Walpole stated that would be keeping a close eye on the impact of these deliveries on local residents.

Oswestry Area Local Committee, LJC, Other reports from councillors attending meetings or training courses on the council's behalf – no meetings held

**210/16 FINANCE AND ACCOUNTS FOR PAYMENT**

**a) Income** – to note income received – none received.

**b) Payments made prior to the meeting for approval**  
no payments made.

**c) Outstanding Payments for Approval**

**RESOLVED to approve the following payments.**

<b>Payee</b>	<b>Amount</b>	<b>Chq no.</b>
P O'Hagan – reimbursement for Scottish Power electricity bill	25.45	
HMRC	156.40	
P O'Hagan salary 1.7.16 – 30.9.16	782.60	
Mazars Audit	£120.00	

**d) To consider other invoices received after the agenda has been sent out. – none received.**

**RESOLVED to approve the following payments.**

<b>Payee</b>	<b>Amount</b>	<b>Chq no.</b>
P O'Hagan – reimbursement for annual phone line rental. Cllr's agreed to fund the annual rental but for the broadband contribution to be split between the Parish Council and Assembly Rooms	£204	
Information Commissioner	£35	

**e) Annual Return** - To note the completion of the Annual Return.

It was reported that the annual return had been received back from the auditors and that no issues had been raised and that the completion of audit notice along with a copy of document had been posted on the noticeboard and were to be posted on the website.

**RESOLVED to note the completion of the Annual Return.**

**f) Budget report** – To note the parish council's budget report to 5.9.16

The budget report was presented and it was

**RESOLVED to note the report.**

**g) Pension** -to note completion of declaration of compliance with pension regulator.

The Clerk reported that the staging date given to the Parish Council for the completion of the declaration of compliance had passed and that the declaration had been completed.

**RESOLVED to note.**

**211/16**

**a) Planning Items for Information** – none at time of printing the agenda.

**b) Planning matters for discussion**

16/03258/FUL Avenue Mill , The Avenue, Knockin, SY10 8HQ Erection of extension to existing storage shed.

**RESOLVED not to comment.**

**c) To consider any planning application received after the publishing of the agenda. - none**

**212/16**

### **Parish Matters**

**a) Transfer of Services** – for update. The Clerk reported that clustering meetings that were to be held with neighbouring parishes as part of this process had been cancelled. However, Shropshire Council had now set up a working group to aid parishes with this process and that the Clerk had attended the first meeting and intended to attend future ones.

**RESOLVED to note.**

**b) 2017 Elections** – to discuss promotion of 2017 elections. The Clerk highlighted the need for the Council to raise its profile locally to ensure residents were aware of the forthcoming elections in May 2017. She suggested that the Parish Council places a joint article with Kinnerley and Molverley Parish Council's in the November Telescope Magazine which will be included in every future edition until the elections to encourage residents to stand for election. A discussion took place on whether it would be more beneficial and cost effective to merge the parish of Kinnerley, Knockin and Molverley. The clerk explained that this was not a simple process but that it would require a boundary review and it was agreed to add this to the November agenda for further discussion.

**RESOLVED to contact The Telescope team and place an article about the importance of parish councils in it for a number of months to raise awareness of the need for residents to stand for election in May 2017.**

**213/16**

### **HIGHWAYS**

**a) Village entrance improvements** – for discussion. The Clerk reported that she had met with David Gradwell from Shropshire Council to discuss the erection of entrance gates to clearly mark the start of the village as a way of reducing speeding in through the village. She stated that David Gradwell was of the opinion that there was sufficient space to erect entrance gates on the grass verges by the existing 40mph and village name signs. In addition to this it may be possible for Shropshire Council to fund this work as part of the road safety policy if the issue was raised as a community road safety concern.

**RESOLVED to request that the addition of entrance gates in order to reduce speeding through the village be added as a community concern.**

**b) Bollards** – for update on Parish Council's request to remove pavement bollards. It was reported that the bollards were due for removal by Shropshire Council. Whilst councillors were in approval of this course of action a question was raised over who actually owned the section of footway that contained the bollards and it was suggested that it would be prudent for Shropshire Council officers to check the ownership of the bollards before removal.

**c) Surface Water Flooding** – For update. It was reported that a meeting had been held to look at the issue and some preliminary works had already been carried out to relieve flooding by The Old Forge with further work to be progressed.

**214/16**     **CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email.

**RESOLVED to note.**

Shropshire Rural Hub Newsletter July / Aug 2016

SALC bulletins and funding bulletins

Connecting Shropshire broadband update

Register of electors monthly updates

The Corbet news

Shropshire Housing Group Stakeholder event - Thursday 8th September 2016 1.30pm

**215/16**     **Meetings**

a) To note date and time of next meeting

**RESOLVED to note that the next meeting will be held on Monday 7<sup>th</sup> November 2016.**

Meeting ended 20.35

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