

MINUTES of an ordinary meeting of **KNOCKIN PARISH COUNCIL** held in Knockin Assembly Rooms Tuesday 4th October 2022 at 19.30.

Present – S Burns, J Manford, H Jones, M Lawson D Mitcham, D Roberts (Chairman)
0 members of the public present
CSO Iremonger and Cllr Vince Hunt

258/22 APOLOGIES

a) To Accept Apologies and reasons for absence
None received, absent M Moseley

259/22 DISCLOSABLE PECUNIARY INTERESTS

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct and register of interest forms)

None declared

2. To consider any dispensation applications.

None received

260/22 PUBLIC PARTICIPATION a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)

None present.

261/22 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 12.7.22 and 2.8.22

RESOLVED to confirm the minutes of the meeting held 12.7.22 and 2.8.22 and they were duly signed as a true record by the chairman.

262/22 REPORTS

a) Police, Shropshire Council, Other reports from councillors and Clerk attending meetings or training courses on the council's behalf.

CSO Iremonger presented the police report and outlined recent crimes in the area and he also explained that they had been carrying out speed checks through the village.

Cllr Hunt reported that Shropshire Council, Northern Planning Committee will be considering the Paddock Lodge retrospective planning application. He also updated on various items including that the new recycling wheelie bins which are being delivered.

RESOLVED to note the reports.

b) Clerks Progress report – for consideration

RESOLVED to note the report.

c) Knockin Assembly Rooms report – to receive verbal report from meeting held 13.9.22

It was reported that plans for the heating system were progressing and that a fundraising programme was being developed.

RESOLVED to note the report.

263/22 PLANNING MATTERS

a) Planning Items for Information – none

b) To consider planning applications received - none

**c) To consider planning application received after the agenda has been sent out
none**

264/22 FINANCE AND ACCOUNTS FOR PAYMENT

a) Financial Report – to consider accounting statement

RESOLVED to note the report

b) Outstanding Payments for Approval

RESOLVED to approve the following payments made prior to the meeting

Payee	Amount	Chq no
P O'Hagan Salary 1.7.22-30.9.22		10563
HMRC PAYE	178.60	10562
Ray Parry Playground services	19101.60	10569
P O'Hagan expenses (printer cartridge)	40.93	10561, 10564

c) To consider other invoices received after the agenda has been sent out

RESOLVED to approve the following payments

Payee	Amount	Chq no
Information Commissioner	£40	10567
AED Donate Defibrillator	149.99	10568

d) 2nd Quarter Budget report – to discuss

RESOLVED to note the budget report.

e) Option to opt out of the SAAA central external auditor appointment arrangements - to discuss

RESOLVED not to opt out of the SAAA Central External Auditor Arrangements

f) PAYE Penalty notice for late payment – to discuss

The Clerk reported that she was confused by the late payment notice as nothing had changed from the way she had carried out HMRC PAYE payments previously and she was appealing the penalty notice

RESOLVED to await the outcome of the appeal.

265/22 PARISH MATTERS

a) Amenity Area – to formalise equipment inspection procedure and discuss access to the Amenity Area via The Bradford Arms car park.

Concern was expressed over glasses being found on the amenity area

RESOLVED

- **that Cllr Jones and Cllr Mitcham would undertake fortnightly recorded inspections using the template provided once they have received training from the Clerk.**
- **Not to allow access onto the amenity area via the Bradford Arms Car Park and to request the removal of the stile step that has recently been added.**

b) Defibrillator inspections – to discuss.

RESOLVED that Cllr Lawson would undertake monthly inspections using the form provided.

c) Sheep Dip Walls – to receive update.

Cllr Roberts reported he was due to raise the matter with the landowner.

RESOLVED to instruct the Clerk to contact the Conservation Officer to find out if permission is required to remove the tree as it is in a conservation area.

d) Parish Clock – to consider quote to inspect and service the clock

RESOLVED to accept the quote and instruct the Clerk to place the order for the works.

266/22 HIGHWAYS

a) Pedestrian Refuge – to receive update on

A discussion took place on the proposed location and some concern was raised about whether it would negatively impact on car parking for the shop.

RESOLVED to support the proposed crossing and request a timeline for works.

b) Parish Paths Partnership – to discuss

RESOLVED to note the letter and thanks were recorded to Pam Ward for all her work running the group.

267/22 CORRESPONDENCE -To consider list of correspondence received since last meeting – circulated via email

RESOLVED to note the following items

a) ALC / NALC Updates

- b) Hope House – request for donation, with
- c) Baschurch Station –

RESOLVED to invite the group to a future meeting to present their plans

268/22 MEETINGS

- a) To agree date and time of next meeting

RESOLVED to set a provisional date for the next meeting as 29th November 2022 however this may be subject to change

Meeting ended 20.30