MINUTES of an ordinary meeting of **KNOCKIN PARISH COUNCIL** held in Knockin Assembly Rooms Tuesday 14th March 23 at 19.45.

Present – Councillors S Burns, M Lawson, D Roberts (Chairman) M Moseley, J Manford, D Mitcham

2 members of the public present

Cllr Vince Hunt

Clerk Jayne Charman

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| **137/23** | **APOLOGIES**  Apologies were noted from Cllr Jones  **RESOLVED to accept apologies for absence from Cllr Jones.** |
| **138/23** | **DISCLOSABLE PECUNIARY INTERESTS**  1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct and register of interest forms)  None declared  2. To consider any dispensation applications.  None received |
| **139/23** | **PUBLIC PARTICIPATION** a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)  A representative from Knockin Cricket Club requested a grant to help cover parts required for the defibrillator. They have received a donation of £100 towards the replacement parts so far.  RESOLVED to GRANT £150 for the community defibrillator. |
| **140/23** | **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 10.1.23**  **RESOLVED to confirm the minutes of the meeting held 10.1.23 and they were duly signed as a true record by the chairman.** |
| **141/23** | **REPORTS**  a)Police, Shropshire Council, Other reports from councillors and Clerk attending meetings or training courses on the council’s behalf  Cllr Hunt presented a report on activities at Shropshire Council which included updates on their customer service centre, free health checks for farmers, WSP highways contract and the HAF program.  **RESOLVED to note the reports.**  b) Clerks Progress report – for consideration  **RESOLVED to note.**  c) Defibrillator and Play Equipment inspections – to receive reports  **RESOLVED that the new guardian for the defibrillator would be Cllr Lawson and clerk to organise for ROSPA to carry out an annual inspection of the play equipment.** |
| **142/23** | **PLANNING MATTERS**  **a** **) Planning Items for Information –**  22/05745/FUL / 22/05746/LBC – Knockin Hall Farmhouse, Knockin, Oswestry, SY10 8HQ – Removal of C20 lean to entrance, internal alterations, replace existing upvc windows on the north and west elevations to timber profile, formation of ground floor window on south elevation to match adjacent, reinstatement of first floor blind window and formation of attic window and 3no. rooflights (resubmission) (affecting a Grade II listed building).  23/00403/FUL – Brooklyn, Knockin, Oswestry, SY10 8HJ  Erection of extension to existing bungalow together with loft accommodation for domestic use  **RESOLVED to note.**  **b) To consider planning applications received -** none  **c) To consider planning application received after the agenda has been sent out -** none |
| **143/23** | **FINANCE AND ACCOUNTS FOR PAYMENT**  **a) Financial Report –** New clerk reported that she had no access as yet to Unity bank due to the returned mandate.  **RESOLVED to note**  **b) Outstanding Payments for Approval**  To approve the following payments  **RESOLVED to approve the following payments**  **Payments made before meeting**   |  |  |  | | --- | --- | --- | | **Payee** | **Amount** | **Chq/bacs/dd** | | Scottish Power | £36.62 | Bacs 3 | | Right Click IT | £36.00 | Bacs 4 | | PO’Hagan Salary 1.10-31.1.23 | 1177.85 | Bacs 1 | | HMRC | £76.60 | Bacs 2 |  |  |  |  | | --- | --- | --- | | **Payee** | **Amount** | **Chq/bacs/dd** | | Parish clerk salary (due 9/2) | 274.86 | 30001 | | Parish clerk salary (due 9/3) | 412.06 | 30002 | | Clerk expenses | 59.60 | 30003 | | Expenses (jubilee tree) | 36.00 | 30004 |   **c) To consider other invoices received after the agenda has been sent out**  **RESOLVED to approve the following payment**   |  |  |  | | --- | --- | --- | | **Payee** | **Amount** | **Chq no** | | Village Hall/assembly rooms VAT | 336.47 | 30006 | | P O’Hagan Phone/broadband | 355.44 | 30005 |   **d) Parish Clerk telephone number – to consider proposal of sharing number with Hodnet Parish**  **RESOLVED to approve payment of £79.20 (chq 30008) for phone line for 12 month period.** |
| **144/23** | **PARISH MATTERS**  **a) bus shelter** – clerk to obtain quotes (wooden shelter)  **b) Defibrillator cricket club** – **RESOLVED TO GRANT** £150 (chq 30007) for replacement parts for the defibrillator as discussed in item  **c) Laptop** – **RESOLVED TO APPROVE** spending up to £600 for replacement clerk laptop. |
| **145/23** | **HIGHWAYS**   1. **Pedestrian Refuge –** to receive update on – there was no update on the refuge 2. **Shottaton Crossroads –** clerk to write |
| **146/23** | **CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email   1. local policing charter – Clerk to write to police re speeding through the village 2. email re dog control – clerk to request signage from Shropshire Council 3. hedges Shottaton crossroads – clerk to write regarding the hedges 4. defibrillator   **RESOLVED to note.** |
| **147/23** | **MEETINGS**  a) To agree date and time of next meeting  **RESOLVED to note that the next meeting will be held 9th May 2023**  **Annual Parish Meeting 7pm followed by the Annual council meeting 7.30pm**  **Assembly Rooms.** |

Meeting ended 21.30