

MINUTES of an ordinary meeting of **KNOCKIN PARISH COUNCIL** held in Knockin Assembly Rooms Tuesday 11<sup>th</sup> January 2022 at 19.30.

Present - S Felkin, C Doyle, D Roberts (Chairman), J Manford, S Burns,  
Vince Hunt – Shropshire Council

**51/22 APOLOGIES**

a) To Accept Apologies and reasons for absence

**RESOLVED to accept the following apologies for absence M Lawson, C Doyle**

**52/22 DISCLOSABLE PECUNIARY INTERESTS**

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct and register of interest forms)

None declared.

2. To consider any dispensation applications – none received

**53/22 PUBLIC PARTICIPATION** a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman) – none present

**54/22 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 2.11.21**

Following an Amendment to remove the word extra from the first line of the minutes it was

**RESOLVED to confirm the minutes of the meetings held on 2.11.21 and they were duly signed by the chairman as a true record.**

**55/22 REPORTS**

a) Police – circulated via email.

Shropshire Council Cllr Hunt outlined issues at Shropshire Council which included an update on Covid-19 cases. He reported that full council is due to meet on 13<sup>th</sup> January and it was anticipated that this meeting would approve the plans to roll out the new wheelie bins for general recycling.

Other reports from councillors and Clerk attending meetings or training courses on the council's behalf.

Cllr Roberts reported he had attended the Oswestry Local Area Committee meeting. The Clerk reported that she was still involved with the working party looking into the introduction of a village lengthsman scheme

b) Clerks Progress report – for consideration

**RESOLVED to note the reports.**

**56/22 PLANNING MATTERS**

**a ) Planning Items for Information –**

21/05866/CPE Address: Paddock Lodge , Kinnerley Road, Kinnerley, SY10 8DB  
 Proposal: Application for Lawful Development Certificate for the existing use of holiday lodge accommodation – Information only  
 Town and Country Planning Act Appeal Notification 21/02970/REF Application under Section 73A of the Town and Country Planning Act 1990 for the use of two buildings (units 6 and 8) as holiday let property; erection of four additional holiday units and one ancillary building – no further comments submitted.  
 21/05091/FUL Address: Hillside View, Osbaston, Knockin, Oswestry, Shropshire, SY10 8HT  
 Proposal: Erection of single storey extensions; increase in height to provide first floor accommodation; internal refurbishment and elevational alterations – no comments submitted

**b) To consider applications received after the agenda has been sent out**

21/05940/FUL | Erection of a first floor extension | Telescope Cottage Kinnerley Road Knockin SY10 8DA

**RESOLVED not to comment on the application.**

**57/22 FINANCE AND ACCOUNTS FOR PAYMENT**

**a) Budget Report** – to consider 3<sup>rd</sup> quarter budget report and accounting statement

**RESOLVED to note the report.**

**b) Outstanding Payments for Approval**

**RESOLVED to approve the following payments.**

Payee	Amount	Chq no
P O’Hagan Salary		539
HMRC	171.00	540
SALC Code of Conduct x 2	20.00	541
SALC Fundamentals training	30.00	541
AED Donate	124.99	542

**c) To consider other invoices received after the agenda has been sent out**  
 none received

**d) 2022-23 Budget** - to consider draft budget

**RESOLVED to approve the following Parish Council budget for 2022-23**

**Net expenditure**

**Fees subscriptions**

internal auditor	£150
External Auditor	£200
SALC Membership	£220
FOI and SRCC, SLCC	£100

**ADMIN**

Staffing	£3,672
Expenses/ admin	£350
Training	£250
Website	£200
Insurance	£370
GNPR	£150

**ROOM HIRE and LEASES**

Assembly Room	£4,000
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**STREETLIGHTING**

Street Lighting maintenance	£1,000
Streetlighting Scottish Pwr	£150

**MAINTENANCE & REPAIRS**

Grass cutting sheep Dip Black Brook	£275
Grass Cutting - Amenity Area	£675
Bus Shelter	£150
Amenity area Maintenance	£1,000

**OTHER PAYMENTS**

Poppy Wreath	£20
S137	£150
Election Expenses	£500
AED	£150
Clock	£500

**TOTAL EXPENDITURE** **£14,232**

**INCOME**

Precept	£14,232
Neighbourhood fund	

**Total income** **£14,232**

e) 2022-23 Precept – to approve

**RESOLVED to set at precept of £142,232 for 2022-23**

**58/22 PARISH MATTERS**

**a) Neighbourhood Fund** – to discuss quotes received for play equipment for the Amenity Area.

A discussion took place on the two quotes received and whilst councillors expressed preference for one of the quotes submitted it was

**RESOLVED**

- **To instruct the Clerk to seek one more quote for play equipment**
- **To contact companies that have already quoted asking for more information about the items and locations where they have previously installed the**

**equipment quoted for**

**b) Village Walls and tree removal** – for update. It was reported that confirmation is still awaited from The Bradford Estate concerning the repair of the walls.

**c) Platinum Jubilee** – to agree date for village meeting to discuss event and tree planting.

**RESOLVED to**

- **defer a decision on holding a Jubilee event until after covid 19 restrictions have been lifted so an open meeting can be held.**
- **Request a Jubilee Tree for the Amenity Area.**

**d) Community Noticeboard on Assembly Rooms** – to consider quotes and design.

Two quotes were considered and it was

**RESOLVED to approve quote submitted by Shelley Signs with the header board saying Knockin Community Notices**

#### **59/22 HIGHWAYS**

**a) Rights of Way** -To receive an update on the Parish Paths Partnership project.

No update

**b) Footway Request Kinnerley Road** – to consider correspondence on this matter. It was explained that now the tree had fallen on the corner between the cricket pitch and the Telescope there was scope to create a footpath on the bank so people could get off the road at this point.to end of cricket pitch verge.

**RESOLVED to request that Shropshire Council consider the suggestion to level this land to create a footpath.**

#### **60/22 CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email

**RESOLVED to note the following items**

- a) ALC Updates
- b) PCC Updates

#### **61/22 MEETINGS**

a) To agree date and time of next meeting

**RESOLVED to set the next meeting as 15.3.22 at 19.30**

Meeting ended 20.15