

Knockin Parish Council

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3rd January 2024

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 9TH JANUARY AT 7.30PM IN THE KNOCKIN ASSEMBLY ROOMS, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

01.24 Apologies for Absence

02.24 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

03.24 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 06.11.23.

04.24 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

05.24 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting.
- b) **Play Area and Defibrillators** – Receive reports.
- c) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Vince Hunt.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

06.24 Planning

- a) To note recent planning decisions published by Shropshire Council
 - I. **Reference:** 23/03685/FUL (validated: 23/08/2023)
Address: Ivy House Farm, Knockin, Oswestry, Shropshire, SY10 8HN
Proposal: Conversion of former farm buildings into three dwellings
Decision: Withdrawn
- b) Consider the following Planning Applications:
 - I. **Reference:** 23/05025/FUL (validated: 29/11/2023)
Address: Kinnerley Road Lodges, Kinnerley Road, Kinnerley, Shropshire

Proposal: Proposed change of use of existing holiday lodges (C1/sui generis) to residential dwellings (C3) and associated works

II. **Reference:** 23/05487/TCA (validated: 15/12/2023)

Address: Sycamore Lodge, Ivy House Farm, Knockin, Oswestry, Shropshire, SY10 8HN

Proposal: A crown reduction by up to 6 meters of 1no. Walnut tree within Knockin Conservation Area

c) **Ratify the following planning comments submitted outside of a meeting:**

I. **Reference:** 23/05027/FUL and 23/05028/LBC (validated: 23/11/2023)

Address: Ivy House Farm, Knockin, Oswestry, Shropshire, SY10 8HN

Proposal: Conversion of redundant farm buildings into three dwellings

Comment submitted 04.12.23 – SUPPORT – re-iterating the comments made on the application when it was previously submitted: Knockin Parish Council support the application for the following reasons:

It is a good use of existing buildings.

The development will improve the site.

The proposed smaller properties would be welcomed in the parish.

d) **Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website.**

07.24

Finance and Accounts

a) Approve and ratify the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
300032	Clerk	December – paid before the meeting	369.38		369.38
300033	HMRC	December – paid before the meeting	85.60		85.60
DD	Unity Trust Bank	Quarterly Bank Charges – payment taken 31.12.23	18.00		18.00
BACS1	Clerk	January Salary – to be paid 31.01.23	TBC		TBC
BACS2	HMRC	January PAYE Payments – to be paid once Jan Payroll has been run	TBC		TBC
BACS3	Whittington PC	Donation towards printing costs Donation towards recent Clerks Training	25.00 30.00		25.00 30.00
BACS4	Scottish Power	S/Light Energy 30.09 – 31.12	64.15	3.21	67.36

b) **Income** – To note income received.

c) **Reconciliation** - To approve the bank reconciliation up to and including 02.01.2024 (3rd Quarter).

d) **Budget Report** – Consider the 3rd Quarter Budget Report

08.24

2024/25 Budget

a) To consider the draft budget prepared by the Clerk

b) To agree the budget for 2024/25

c) To set the parish precept for 2024/25

09.24 Assets and Administration

- a) Consider the Asset Inspection Schedule prepared by the Clerk and review the Asset Register
- b) Review existing maintenance contracts
- c) Review and update the Scheme of Delegation
- d) Consider adopting the Health and Safety Policy Statement

10.24 Highways

To receive an update on the Puffin Crossing following the letter sent to the Leader of Shropshire Council (November 2023)

11.24 D-Day 80 – 6th June 2024

Discuss.

12.24 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
2. NALC Chief Executive Bulletins
3. PCC December Newsletter
4. North Shropshire Project Gigabit progress update 30.11.23 – 1pm
5. Shropshire Council 24/25 Budget Consultation
6. Parish Boundary Review – Update (Knockin unaffected)
7. Lord-Lieutenant's Newsletter

To consider:

The Old Post Office, Knockin – Discuss email from a resident

13.24 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

14.24 Date and Time of Next Meeting

To note the date and time of the next meeting.