

Knockin Parish Council

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27th February 2024

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 5TH MARCH AT 7.30PM** IN THE KNOCKIN ASSEMBLY ROOMS, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

15.24 Apologies for Absence

16.24 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

17.24 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 09.01.24.

18.24 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

19.24 Bradford Estate

Representative from the Estate to provide Councillors and members of the public present with an update on future plans for the village.

20.24 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting.
- b) **Play Area and Defibrillators** – Receive reports.
- c) **Police Report** – Consider the monthly report and discuss the Local Policing Charter and agree priorities.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Vince Hunt.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

21.24 Planning

- a) To note recent planning decisions published by Shropshire Council
 - I. **Reference:** 23/05027/FUL and LBC (validated: 23/11/2023)
Address: Ivy House Farm, Knockin, Oswestry, Shropshire, SY10 8HN
Proposal: Conversion of redundant farm buildings into three dwellings

Decision: Grant Permission

II. Reference: 23/05025/FUL (validated: 29/11/2023)

Address: Kinnerley Road Lodges, Kinnerley Road, Kinnerley, Shropshire

Proposal: Proposed change of use of existing holiday lodges (C1/sui generis) to residential dwellings (C3) and associated works

Decision: Refuse

b) Consider the following Planning Applications:

III. Reference: None received at the date the agenda was published.

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

d) To note the information circulated by the Planning Enforcement Office in relation to the reporting of cases and the PC registering as an interested party.

22.24

Finance and Accounts

a) Approve and ratify the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
BACS5	Evans Enterprises Developments Ltddc vv	New bus shelter – paid for with Neighbourhood Funds – invoice paid outside of meeting 9.1.23	6875.00	1375.00	8250.00
BACS6	Clerk	February Salary – paid 29.02.24	341.08	0.00	341.08
BACS7	HMRC	February PAYE payments – paid 29.02.24	80.40	0.00	80.40
300034	AEDdonate	Annual Defib Maint and Parts (paid outside of meeting)	124.99	25.00	149.99
BACS8	Knockin Village Hall	Transfer to the Village Hall their part of the 22-23 VAT Refund	1305.74	0.00	1305.74
	Clerk	March Salary – Payroll to be run 31.03.24 and expenses	TBC		
	HMRC	March PAYE payments	TBC		

b) **Income** – To note income received.

22-23 VAT Refund - £5094.49 (£1305.74 of the refund has been transferred to the Village Hall)

c) **Reconciliation** - To approve the bank reconciliation up to and including 29.02.24.

d) **Bank of Scotland** – Agree to sign a letter to close the account.

23.24

Assets and Administration

a) Asset Inspection and Maintenance contracts - discuss

b) Clerk – Probationary Period Complete

24.24

Highways

To receive an update on the Puffin Crossing.

25.24

D-Day 80 – 6th June 2024

Discuss.

26.24

Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
2. NALC Chief Executive Bulletins

3. PCC Newsletter
4. North Shropshire Project Gigabit update
5. EN020035 - Green GEN Vyrnwy Frankton Project - EIA Scoping Notification and Consultation – *response submitted echoing the views of Llanymynech and Pant Parish Council*
6. Leader of Shropshire Council – January Newsletter
7. Shropshire Council - Street Scene Executive Manager Appointment
8. News from West Mercia PCC - Roads Focus to drive change in Shropshire and Telford & Wrekin
9. News from West Mercia PCC: PCC reinforces commitment to community priorities in latest budget
10. Vyrnwy Frankton - phase one consultation feedback summary
11. Shropshire Good Food Partnership – The Right to Grow
12. Helen Morgan MP - Quarterly Update, Winter-Spring 2024

Discuss:

1. Complaint regarding light pollution from the Greyhound Depot

27.24

Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

28.24

Date and Time of Next Meeting

To note the date and time of the next meeting.