

MINUTES of an ordinary meeting of **KNOCKIN PARISH COUNCIL** held in Knockin Assembly Rooms Tuesday 5th September 2023 at 19.30.

Present – Councillors, D Roberts (Chairman), D Mitcham, M Lawson, S Burns ,

0 members of the public present
Locum Clerk Penny O’Hagan

1 TO ACCEPT APOLOGIES FOR ABSENCE

RESOLVED to note the following apologies J Manford, H Jones, M Moseley

2 DISCLOSABLE PECUNIARY INTERESTS

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests - none
2. To consider dispensation applications.
None received

3 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 24.7.23 and 27.6.23

RESOLVED to confirm the minutes of the meeting held 27.6.23 and 24.7.23 and they were duly signed as a true record by the chairman.

4 REPORTS

- a) Police - none
Shropshire Council – none Cllr Hunt away.
- b) Other reports from councillors and Clerk attending meetings or training courses on the council’s behalf - none
- c) Reports from defibrillator and amenity area inspections – no report
- d) Knockin Village Hall Report – it was reported that the new heating had been installed and the Parish Council will monitor usage prior to the Village Hall Committee making a decision over increasing hire fees.

RESOLVED to note the reports.

5 PLANNING MATTERS

- a) **Planning Items for Information** - to receive - none
- b) **Planning Applications for consideration** –
23/03685/FUL DEVELOPMENT PROPOSED - Conversion of former farm buildings into three dwellings LOCATION: - Ivy House Farm, Knockin, Oswestry, Shropshire, SY10 8HN.
A discussion took place and the view was expressed that the development will be an improvement.

RESOLVED to support the application as it is a good use of existing buildings and the development will improve the site and the proposed smaller properties would be welcomed in the parish.

c) To consider applications received after the agenda has been sent out none received.

6 FINANCE AND ACCOUNTS FOR PAYMENT

a) **Income** – to note any income received - none

b) **Outstanding Payments for Approval**

RESOLVED to approve the following payments

Payee	Chq number	Amount
Wem Town Council Copying costs	300022	£10
Locum Clerk reimbursement for stationery	300021	£27.61
Locum Clerk reimbursement for signs	300021	£24.53

c) To consider other invoices received after the agenda has been sent out - none

7 PARISH MATTERS

a) **Replacement Bus shelter** – to discuss quotes received
Several companies were approached and two quotes were received

RESOLVED

- to suspend financial regulations to enable only 2 quotes to be considered.
- to award the contract for the repair of the bus shelter to Evans Enterprises.

b) **Recruitment of Parish Clerk** – to discuss
The Locum Clerk explained that it would not be possible for her to continue in the role of locum past 30th September but that another Clerk had expressed an interest as locum

RESOLVED to advertise for the recruitment of a new Clerk and delegate authority to the appointment panel comprising of Cllrs Roberts, Jones, Mitcham to employ the new Clerk.

c) **Boundary Review Correspondence** – to discuss
Proposals put forward by Ruyton XI Towns Parish Council to slightly amend the boundary at Shottaton Crossroads were considered

RESOLVED to respond to say that have no parish council has no objections to the proposed realignment of the boundary along the A5.

d) **Annual Rospa Report** – to consider

RESOLVED to request Ray Parry be asked to repair and relevel the goal posts and look at the addition of a stopper to prevent the gate from slamming shut.

8 HIGHWAYS

a) **Pedestrian Refuge** – for update

The Clerk explained that despite chasing Shropshire Council no update other than the previously circulated update had been received on the installation of the crossing.

- 9** **CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email
a) Police Charter

RESOLVED to nominate the Parish Council's priorities as
Speeding through the village
Burglary domestic and business

- 10** **Meetings**
a) To agree date and time of next meeting

RESOLVED to provisionally set the date of the next meeting as 7th November or 9th November depending on the availability of the new Clerk

Meeting ended 20.20