MINUTES of an ordinary Meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 10th March 2020 at 19.45.

Present - S Edwards(Chairman), C Doyle, M Lawson, D Roberts.

0 members of the public present.

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| **60/20** | **TO ACCEPT APOLOGIES FOR ABSENCE**  C Keay, A Hutchinson, M Moseley | |
| **61/20** | **DISCLOSABLE PECUNIARY INTERESTS**  1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests – none declared.  2. To consider dispensation applications - none received. | |
| **62/20** | **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 14.1.20**  **RESOLVED to approve the minutes of the meeting held on 14.1.20 and they were duly signed as a true record.** | |
| **63/20** | **PUBLIC PARTICIPATION SESSION –** a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)  None present. | |
| **64/20** | | **REPORTS**  Police – circulated  Shropshire Council – Councillors expressed concern at the repeated absence of Cllr Lee at Parish Council meetings despite requests for him to attend. The Clerk was asked to contact Peter Nutting to raise these concerns with him.  Other reports from councillors and Clerk attending meetings or training courses on the council’s behalf – none received. |
| **65/20** | | **PLANNING**  **a) Planning Items for Information**  20/00533/TCA Address: Roadside Trees At Knockin, Knockin Heath, Proposal: Works to trees (See Schedule) within Knockin Conservation Area.  **RESOLVED to note**  **b) Planning matters for consideration –** none at time of publishing  **c) To consider any planning application received after the publishing of the agenda –** none received.  **d) Shropshire Council Place Plans –** to note publication of  **RESOLVED to note**  **e) Planning Correspondence** – to consider letter from Shropshire Council.  **RESOLVED to note** |
| **66/20** | | **FINANCE AND ACCOUNTS FOR PAYMENT**  **a) Financial Statement–** to approve  **RESOLVED to approve the financial statement.**  **b) Income –** Lunch Club funds  It was reported that funds had now been received from the Police and Crime Commissioner for the installation of the entrance gates.  **RESOLVED to note**  **c) Outstanding Payments for Approval**  **RESOLVED to approve the following payments**   |  |  |  | | --- | --- | --- | | **Payee** | **Amount** |  | | P O’Hagan Salary 1.1.20-31.3.20 |  | 10484 | | HMRC | £171 | 10483 | | SALC Training | £27 | 10486 | | Highline Electrical | £860 | 10482 |   **d) To consider other invoices received after the agenda has been sent out.**   |  |  |  | | --- | --- | --- | | **Payee** | **Amount** |  | | P O’Hagan expenses | 21.84 | 10481 | |  |  |  | |
| **67/20** | | **Parish Matters**  a) Parish Clock housing repair – for update and to consider quote for work  A discussion took place on the clock and whether the housing surrounding the clock fell within the ownership of the Bradford Arms PH or the Parish Council. It was explained that the clock itself was donated to the parish by the Bradford Estate but it was unclear whether the structure holding the clock was added onto the building to accommodate the clock. Views were expressed that as the structure surrounding the clock was part of the fabric of the pub it was the brewery’s responsibility to carry out the repair.  **RESOLVED to instruct the Clerk to**   * **That the Clerk would contact Bidwells to find out whether any historical documents exist that explain the background of the clock donation by the Bradford Estate.** * **That the Clerk would contact the land registry to secure a copy of the title deeds for the Bradford Arms to identify whether there is any mention of a separate ownership of the housing around the clock.** * **Based on the findings and on discussion with the chairman the Clerk is to contact Marstons to discuss the situation.**   b) Knights Green - to consider offer to take over management of pond on the new development  **RESOLVED:**   * **not to adopt the pond on the Knights Green Development** * **not to take on the ongoing management of the pond.**   c) Contribution to Nesscliffe Youth Club – to consider  A discussion took place on this item and it was:  **RESOLVED not to contribute financially to Nesscliffe Youth Club.**  d) Lunch Club Funds – to consider response received  **RESOLVED to note the response.**  e) Website Accessibility – to discuss  The Clerk explained that the Parish Council was required to have in place a website accessibility statement and ensure that the website was accessible in line with the guidelines by September 2020.  **RESOLVED to instruct the Clerk to draft an accessibility statement for consideration at the July Parish Council meeting.** |
| **68/20** | | **HIGHWAYS**  a) Entrance Gates – To receive update on grant application made to PCC  It was reported that the grant has been paid into the bank account and that a meeting would be held with the contractor to agree the exact location of the gates  **RESOLVED to note the report**  b) CIL Local Application – for update on application  The Clerk explained that the preliminary application had been turned down and that a meeting was being organised to discuss the resubmission on an application for a pedestrian refuge.  **RESOLVED to note**  c) White Lines along The Avenue – for update, still ongoing  The Clerk reported that she was still waiting for an update from Shropshire Council on this issue.  **RESOLVED to note** |
| **69/20** | | **CORRESPONDENCE** -To consider list of correspondence received since last meeting  **RESOLVED to note the following items.**  a) Training Programme 2020 SALC  b) VE/VJ Day Lamp Post Poppies – Clerk to investigate Silent Soldier purchase  c) Connecting Shropshire broadband programme update - February 2020  d) Shropshire Council Climate Change Sustainability Pack  e) Flood response note to town and parish councils  f) Meeting with Oswestry Town Council regarding community forest  g) Shrewsbury NW Relief Road Consultation |
| **70/20** | | **MEETINGS**  a)To note date and time of May meeting  **RESOLVED to note that the Annual Parish Meeting will take place at 19.00 on Tuesday 12th May 2020 followed by the Annual Parish Council meeting** |

Meeting ended 20.40