

MINUTES of an ordinary meeting of **KNOCKIN PARISH COUNCIL** held in Knockin Assembly Rooms Tuesday 10th May 2022 after the annual parish meeting at 19.30.

Present - S Felkin, M Lawson, D Roberts (Chairman,-J Manford
Vince Hunt – Shropshire Council

- 73/22 ELECTION OF CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairman's Acceptance of Office

RESOLVED to elect Cllr Roberts as Chairman

- 74/22 ELECTION OF VICE CHAIRMAN** - To elect the Vice Chairman of the Council and to receive the Vice Chairman's Acceptance of Office

RESOLVED to not to appoint to this position

- 75/22 TO NOTE APOLOGIES FOR ABSENCE**

The following apologies for absence were noted Cllr Burns

- 76/22 DISCLOSABLE PECUNIARY INTERESTS**

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct and register of interest forms)

None received

2. To consider dispensation applications.

None received

- 77/22 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 22.3.22**

RESOLVED to confirm the minutes of the meeting held 23.3.22 and they were duly signed as a true record by the chairman

- 78/22 REPORTS**

a) Police, Shropshire Council, Other reports from councillors and Clerk attending meetings or training courses on the council's behalf

Reports were provided by Cllr hunt and Oswestry Rural South policing team at the Annual Parish Meeting prior to the Parish Council meeting

The Clerk presented the progress report

RESOLVED to note the reports

- 79/22 ANNUAL REVIEW OF COUNCIL REGULATIONS AND PROCEDURES**

a) To review standing orders - **RESOLVED to approve the review with no amendments**

b) To review financial regulations - **RESOLVED to approve the review with no amendments**

c) Assets register - To review Parish Council's assets register.

RESOLVED to note the register

d) Complaints Procedure - To review the Council's complaints procedure –

RESOLVED to approve the review with no amendments

e) Freedom of Information Act 2000 – To review the Council's procedures for handling requests made under these acts

RESOLVED to approve the review with no amendments

f) Data Protection Policy and data retention policy – to review

RESOLVED to approve the review with no amendments

g) Parish Council representatives on other bodies to nominate

RESOLVED to nominate the following representatives

SALC Local Committee – Chairman

Parish Paths Partnership – not functioning

h) Scheme of delegation

RESOLVED to approve the review with no amendments

80/22 PLANNING MATTERS

a) Planning Items for Information – none received at time of publishing agenda.

b) Planning matters for discussion - none at time of publishing agenda

c) To consider applications received after the agenda has been sent out - none

81/22 FINANCE AND ACCOUNTS FOR PAYMENT

a) Income – to note income received

Precept £14232.00

Neighbourhood Fund £7379.58

RESOLVED to note the income received

b) Outstanding Payments for Approval

RESOLVED to approve the following payments

Payee	Amount	Chq no
Shelley signs noticeboard (paid prior to meeting)	774.00	10548
SP Manweb streetlighting power (1 st quarter) Paid prior to the meeting)	39.17	10549
ALC Subscription	198.58	10550
Knockin Assembly Rooms Grant	4000.00	10551
B Townson Internal Audit	150.00	10552
P O'Hagan reimbursement Viking	31.97	10553

c) To consider other invoices received after the agenda has been sent out

d) 2021- 22 Accounts - To approve the following

i) 2021-22 Accounts - to approve the accounts for the year ending 31 March 2022.

RESOLVED to approve the accounts for 2021-22

ii) Internal audit report - to consider.

RESOVLED to accept the internal auditors report

iii) Annual Governance and Accountability Return (AGAR) 2021-22.

- To consider the Parish Council's response to questions on part 1 of the Annual Governance and Accountability Return - The Annual Governance Statement.

RESOLVED to answer yes to questions 1-9 on the Annual Governance statement and approve the signing of the Annual Governance Statement by the Clerk and Chairman.

To consider and approve part 2 of the AGAR, 2021/22 accounting statements.

RESOLVED to approve part 2 of the AGAR 2021/22 year end accounts and to approve the signing of part 2 of the AGAR by the Clerk and Chairman.

- To approve explanation of variances and confirmation of dates of electors rights

RESOLVED to approve the explanation of variances and date of publishing the AGAR

e) Parish Council Insurance – to review council's insurance levels and to consider quote received from Came and Company.

RESOLVED to accept the quote provided for Parish Council insurance and authorise the following payment

Payee	Amount	Chq no
Gallager	349.36	10554

82/22 PARISH MATTERS

a) Vacancy – to receive update on Councillor vacancy. It was reported that the casual vacancy is currently being advertised and if an election is not called the post will be advertised for co-option at the July meeting, subject to sufficient applicants coming forward.

b) Annual Parish Meeting – to consider any matters raised – none raised.

c) Jubilee Celebrations – for update.

It was reported that posters had been produced advertising the event and that Cllr Burns was co-ordinating the event.

d) Village walls – to consider response from Shropshire Council Highways

RESOLVED that Cllr Roberts would contact the landowner to discuss the situation.

83/22 HIGHWAYS

a) Rights of Way -To receive an update on the Parish Paths Partnership project. – no update

b) Pedestrian Refuge – for update. The Clerk reported that she had received no update on this in time for the meeting.

84/22 CORRESPONDENCE -To consider list of correspondence received since last meeting – circulated via email

a) Inspector Greenaway – Policing Priorities in the Parish

RESOLVED to list the following policing priorities for Knockin for 2022-21

- **Speeding**
- **Anti Social Behaviour**
- **Burglary**

b) Safeguarding for Parish Councils

RESOLVED not to progress

85/22 Meetings

a) To agree date and time of next meeting

RESOVLED to note that the next meeting will be held on 12th July 2022

b) Future meeting dates – to confirm the dates, times, and place of ordinary meetings of the Council for the year ahead

RESOLVED to continue to meet on the 2nd Tuesday or every other month