

MINUTES of an Ordinary Meeting of **KNOCKIN PARISH COUNCIL** held virtually via the Zoom meeting platform on Tuesday 12th January 2021 at 19.30.

Present - C Doyle, M Lawson, C Keay, D Roberts (Chairman), A Hutchinson.

0 members of the public present.

55/20 TO ACCEPT APOLOGIES FOR ABSENCE

None received

Absent Cllr Moseley

56/20 DISCLOSABLE PECUNIARY INTERESTS

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests – none declared.
2. To consider dispensation applications – none received.

57/20 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 10.11.20 and 8.12.20

RESOLVED to confirm the minutes of the ordinary meeting held on 10.11.20 and extra ordinary meeting held 8.12.20 and approval was given them to be signed as a true record at a later date.

58/20 PUBLIC PARTICIPATION SESSION – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman).

None present

59/20 REPORTS

Police, Shropshire Council, Other reports from councillors and Clerk attending meetings or training courses on the council's behalf.

The Clerk reported on the census briefing she had attended recently.

RESOLVED to note the report.

60/20 PROGRESS REPORT - to consider Clerks progress report

RESOLVED to note the report.

61/20 PLANNING

a) Planning Items for Information - none at time of publishing

b) Planning matters for consideration – none at time of publishing

c) To consider any planning application received after the publishing of the agenda. None received.

d) Local Plan Review - Regulation 19: Pre-Submission Draft of the Shropshire Local Plan – to consider whether to submit any comments

RESOLVED not to submit any further comments

62/20 FINANCE AND ACCOUNTS FOR PAYMENT

a) Financial Statement and 3rd quarter budget report – to approve

RESOLVED to note the financial statement and 3rd quarter budget report.

b) Income – none to date

c) Outstanding Payments for Approval

RESOLVED to approve the following payments

Payee	Amount	Cheque number
P O'Hagan Salary to 31.12.20		10510
HMRC 31.12.20	£175.60	10508

d) To consider other invoices received after the agenda has been sent out –

Payee	Amount	Cheque number
Scottish Power	25.83	10511

e) 2021-22 Budget – to consider draft budget

RESOLVED to approve the 2021-22 Budget copy to be found in Appendix A

f) 2021 -22 Parish Precept – to approve

RESOLVED to set the 2021-22 Parish Precept at £13,971

63/20 PARISH MATTERS

a) Jane Edwards Chair – to consider quote for replacement of.

It was reported that the seat had been removed as it was beyond repair. A discussion took place on whether the Council could afford to replace the seat this financial year and it was

RESOLVED to defer a decision on whether to replace the seat at the March meeting of the Parish Council

b) Councillor Vacancy – to consider co-option applications received

The Clerk reported that one application had been received.

RESOLVED to co-opt Sarah Felkin onto Knockin Parish Council

c) Knockin Post Office relocation to The Knockin Shop – It was reported that it was hoped that the post office would be relocated to the shop.

64/20 HIGHWAYS

a) VAS – to discuss quotes received. The Clerk reported that she had approached 3 companies for quotes but to date had not received any response.

RESOLVED to defer to the next meeting

65/20 CORRESPONDENCE -To consider list of correspondence received since last meeting

RESOLVED to note the following items

- a) SALC/NALC – updates
- b) Shropshire Carbon Action Partnership
- c) Census Information (circulated by email)

66/20 MEETINGS

- a) To note date and time of March meeting

RESOLVED to note the date of the March meeting as 9.3.21

Meeting ended 20.15.

Appendix a

Knockin Parish Council 2021-22

Budget Approved 9.1.21

BUDGET HEADING	2021-22
Net expenditure	
Fees subscriptions	
internal auditor	£100
External Auditor	£200
SALC Membership	£200
FOI and SRCC, SLCC	£100
ADMIN	
Salaryscale	£3,600
Expenses/ admin	£350
Training	£250
Website	£190
Insurance	£350
GNPR	£150
ROOM HIRE and LEASES	
Assembly Room	£4,000
STREETLIGHTING	
Street Lighting maintenance	£1,000
Streetlighting Scottish Pwr	£150
MAINTENANCE & REPAIRS	
Grass cutting sheep Dip	
Black Brook	£250
Grass Cutting - Amenity	
Area	£650
Bus Shelter	£150
Amenity area Maintenance	£1,000
OTHER PAYMENTS	
Poppy Wreath	£20
Msc Projects	£110
Election Expenses	£500
AED	£150
Clock	£500
TOTAL EXPENDITURE	£13,970
INCOME	
Precept	£13,971
Neighbourhood fund	
Total income	£13,971