

MINUTES of an ordinary meeting of **KNOCKIN PARISH COUNCIL** held in Knockin Assembly Rooms Tuesday 14th September 2021 at 19.45.

Present - S Felkin, C Doyle, D Roberts (Chairman).

3 members of the public present. Cllr Vince Hunt Shropshire Council, PCSO Carroll

26/21 TO ACCEPT APOLOGIES FOR ABSENCE

RESOLVED to accept the following apologies for absence Cllr Manford, Cllr Moseley, Cllr Lawson

27/21 DISCLOSABLE PECUNIARY INTERESTS

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct and register of interest forms)

None declared

2. To consider dispensation applications.

None received

28/21 PUBLIC PARTICIPATION a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman) no matters raised

29/21 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 13.7.21

RESOLVED to approve the minutes of the ordinary meeting held on 13.7.21 as a true record and they were duly signed by the chairman

30/21 REPORTS

a) Police, Shropshire Council, Other reports from councillors and Clerk attending meetings or training courses on the council's behalf
PCSO Carroll presented the police report.

The Clerk reported that she had attended very informative briefing sessions on planning enforcement and was part of a Shropshire Council Highways working group which was working to develop new initiatives between Shropshire Highways and Town and Parish Councils.

RESOLVED to note the reports.

b) Clerks Progress report – for consideration

RESOLVED to note the report.

31/21 PLANNING MATTERS

a) **Planning Items for Information** – none received at time of publishing agenda.

b) **Planning matters for discussion**

21/04136/TCA Address: Knockin Hall , The Avenue, Knockin, SY10 8HQ

Proposal: To fell 36no trees (to include larch, red oak, sycamore) from a wooded area within the garden for the purpose of thinning out the trees to remove weak and damaged trees, to allow the remaining trees to grow and develop and to provide space for new trees as part of successional planting and remove 1no Fir tree which is very close to the neighbouring property within Knockin Conservation Area.

RESOLVED not to object to the application

21/03772/FUL Address: Agricultural Buildings At, Knockin Heath Business Park, Knockin Heath, Shropshire. Proposal: Erection of 1No agricultural shed for storing grain following demolition of current agricultural sheds and cattle pen.

RESOLVED to comment if the Council is minded to approve this application conditions must form part of the planning permission to ensure that the building must be only used as an agricultural grain store.

c) To consider applications received after the agenda has been sent out – none

32/21 FINANCE AND ACCOUNTS FOR PAYMENT

a) **Income** – to note income received

It was reported that the VAT payment had not been received from HMRC but this could be due to delays in paper applications caused by covid.

b) **Outstanding Payments for Approval**

Payee	Amount	Chq
Morelock Signs (paid prior to meeting)	478.80	10529
Clerks Salary 1.7.21-30.9.21		10531
HMRC	170.80	10530
Scottish Power (reimbursement as paid by Clerk)	25.58	10532

c) To consider other invoices received after the agenda has been sent out

Payee	Amount	Chq
PKF Littlejohn LLP external audit	240	10533

d) **Bank account** – to approve new signatories for the account. It was reported that the mandate needed to be updated to remove Cllr Keay following his resignation.

RESOLVED to add Cllr Felkin as bank account signatory and remove Campbell Keay.

e) **Budget report** – for consideration

The 2nd quarter budget report was considered. It was

RESOLVED to note the report

f) **Annual Governance and Accountability return 2020-21** – to note that the period for the exercise

of electors rights had been completed and advertised in line with the regulations. It was reported that the AGAR had been completed and that the notice for completion of audit was currently being advertised.

RESOLVED to note the completion of the annual governance and accountability return for 2020-21

32/21 PARISH MATTERS

a) Co-option – to consider any applications for Co-option onto the Parish Council. Three applications were considered and following a vote it was

RESOLVED to co-opt Samantha Burns onto the Parish Council.

b) Clerks Computer – to consider upgrading to office 365. It was reported that the laptop had been upgraded with no extra cost to the council.

RESOLVED to note.

c) Neighbourhood Fund – to discuss play equipment suggestions received for the Amenity Area. The suggestions received were considered and it was

RESOLVED to put together some suggestions and to seek the views of the community at the September community event on the type of equipment that is needed on the Amenity Area.

d) Village Walls – to consider response received from The Bradford Estate. The response received from the land agents was considered and Councillors expressed the view that as the Bradford Estate has previously maintained these walls then it can be assumed that they have accepted liability for them.

RESOLVED to;

- **request a meeting with the land agent to discuss the condition of the walls.**
- **for the Clerk to discuss the removal of the Cherry Tree with Shropshire Council.**

e) Community Governance Review – to consider whether Knockin Parish Council wishes to submit an expression of interest to Shropshire Council to undertake a boundary review.

RESOLVED to defer further discussion on this matter until next meeting when more councillors are present.

33/21 HIGHWAYS

a) Rights of Way -To receive an update on the Parish Paths Partnership project. It was reported that no update had been received from the 3p project.

b) Pedestrian Refuge – for update

The Clerk reported that she had chased Shropshire Council for a response on this matter but had not yet received a response. Cllr Hunt reported that he thought that the plans were currently being drawn up by highways.

RESOLVED to note the update.

34/21 CORRESPONDENCE -To consider list of correspondence received since last meeting – circulated via email.

RESOLVED to note the following items

- a) Safer West Mercia Plan
- b) ALC Updates

35/21 MEETINGS

a) To agree date and time of next meeting

RESOLVED to change the date of the next meeting to November 2nd 2021at 19.30

Meeting ended 20.44