

KNOCKIN PARISH COUNCIL

Clerk: Penny O'Hagan

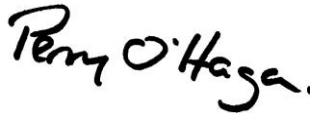
3 Lady Ida
Kinnerley
Oswestry
Shropshire
SY10 8DN
01691 682683
knockinpc@gmail.com

2.5.17

To members of the council,

You are summoned to attend a meeting of KNOCKIN PARISH COUNCIL which will be held at Knockin Assembly Rooms on **Tuesday 9th May** after the annual parish meeting.

Councillor packs will be distributed before the start of the meeting.



Penny O'Hagan
Clerk 01691 682683

A G E N D A

- 1 **ELECTION OF CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairman's Acceptance of Office
- 2 **ELECTION OF VICE CHAIRMAN** - To elect the Vice Chairman of the Council and to receive the Vice Chairman's Acceptance of Office
- 3 **ACCEPTANCE OF OFFICE** - To note that all councillors declarations of acceptance of office were signed prior to the start of the meeting.
- 4 **TO ACCEPT APOLOGIES FOR ABSENCE**
- 5 **DISCLOSABLE PECUNIARY INTERESTS**
 1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct and register of interest forms)
 2. To consider dispensation applications.
- 6 **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7.3.17**
- 7 **ANNUAL REVIEW OF COUNCIL REGULATIONS AND PROCEDURES**
 - a) To review standing orders and financial regulations.

b) To review Council representation on the following bodies

ALC Local Area Committee, Neighbourhood Watch, Emergency planning officer, Parish Paths Partnership Officer, Local Joint Committee

c) Assets register - To review Parish Council's assets register.

d) Complaints Procedure - To review the Council's complaints procedure.

e) Freedom of Information Act 2000 and the Data Protection Act 1998. – To review the Council's procedures for handling requests made under these acts

8 PLANNING MATTERS

a) **Planning Items for Information** – none received at time of publishing agenda.

b) **Planning matters for discussion** - none at time of publishing agenda

c) **To consider applications received after the agenda has been sent out –**

9 FINANCE AND ACCOUNTS FOR PAYMENT

a) **Income** – to note income received
Precept £10,000.

b) Outstanding Payments for Approval

Payee	Amount
ALC Subscription	161.86
SP Manweb streetlighting power (1 st quarter)	25.45
Knockin Assembly Rooms Grant	£4000.00

c) **To consider other invoices received after the agenda has been sent out**

d) 2016- 17 Accounts - To approve the following

1. To consider internal auditors report and to discuss
2. To consider the annual governance statement of the annual return
3. To consider 2016-17 year end accounts and budget report
4. To approve part 2 of the Annual Return

e) **Parish Council Insurance** – to review council's insurance levels and to consider quote received from Came and Company.

10 PARISH MATTERS

a) **Co-option** – to consider any applications for Co-option onto the Parish Council

b) **Annual Parish Meeting** – to consider any matters raised.

c) **BT Public Payphones** – To note update with regard to proposed removals by BT.

11 HIGHWAYS

a) **Rights of Way** -To receive an update on the Parish Paths Partnership project.

b) **Road Safety Concerns** – for update on previously raised concerns and the to consider new road safety concerns to be submitted to Shropshire Council for the parish

- 12** **CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email
SALC Bulletins
Corbet News
Connecting Shropshire broadband updates
NALC Chief Executive's Bulletin
Healthwatch, Shropshire - Press Release
Fundamentals for Councillors Training Wednesday 17th May 2017 and Thursday 29th June 2017 both events 5.30pm - 7.30pm at Shirehall, Shrewsbury.
Social Media training session - 5th June 2017, 2pm - 4pm at Shirehall, Shrewsbury

13 **Meetings**

a) To agree date and time of next meeting

b) Future meeting dates – to confirm the dates, times and place of ordinary meetings of the Council for the year ahead