

KNOCKIN PARISH COUNCIL

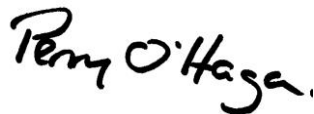
Clerk: Penny O'Hagan

3 Lady Ida
Kinnerley
Oswestry
Shropshire
SY10 8DN
01691 682683
knockinpc@gmail.com

2.5.18

To members of the council,

You are summoned to attend a meeting of KNOCKIN PARISH COUNCIL which will be held at Knockin Assembly Rooms on **Tuesday 8th May** after the Annual Parish Meeting.



Penny O'Hagan
Clerk 01691 682683

AGENDA

- 1 ELECTION OF CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairman's Acceptance of Office
- 2 ELECTION OF VICE CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairman's Acceptance of Office
- 3 TO ACCEPT APOLOGIES FOR ABSENCE**
- 4 DISCLOSABLE PECUNIARY INTERESTS**
 1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 2. To consider dispensation applications.
- 5 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 13.3.18 and 10.4.18**
- 6 PUBLIC PARTICIPATION SESSION** – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)
- 7 ANNUAL REVIEW OF COUNCIL REGULATIONS AND PROCEDURES**

- a) To adopt updated standing orders
- b) To review financial regulations.
- c) Assets register - To review Parish Council's assets register.
- d) Complaints Procedure - To review the Council's complaints procedure.
- e) Freedom of Information Act 2000 – To review the Council's procedures for handling requests made under these acts

8 General Data Protection Regulations

- a) To consider report from Parish Clerk and recommendations contained within.
- b) To adopt updated Data Retention Policy
- c) To receive a report on the Parish Council's data audit
- d) To adopt privacy policies and forms associated with the GDPR.

9 To review Council representation on the following bodies

ALC Local Area Committee, Neighbourhood Watch, Emergency planning officer, Parish Paths Partnership Officer, Local Joint Committee

10 FINANCE AND ACCOUNTS FOR PAYMENT

a) Monthly Financial Statement – to approve

b) Income – to note income received

c) Outstanding Payments for Approval

Payee	Amount
Scottish Power	25.20
ALC membership	157.10
Internal Auditor B Townson	
Knockin Assembly Rooms	£4000.00

d) To consider other invoices received after the agenda has been sent out.

e) 2017- 18 Accounts - To approve the following

1. To agree responses to the annual governance statement of the Annual Governance and Accountability Return
2. To consider part 2 of the Annual Governance and Accountability Return 2017-18 year end accounts and budget report,
3. To consider internal auditors report
4. To declare that the Parish Council meets the requirements as laid out in the Annual Governance and Accountability Return to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

f) Parish Council Insurance – to review councils insurance levels and to consider quote received from Came and Company.

- 11 a) Planning Items for Information –**
 17/05870/FUL Sunnybank, Knockin, Oswestry, , SY10 8HN
 Proposal: Erection of single storey rear extension and formation of rear vehicular access – awaiting decision.
 18/01104/TCA **PROPOSED TREE WORKS:** To remove 5 no mature Lawson Cypress trees within Knockin Conservation Area, Old House, Knockin, SY10 8HJ – approved.
 18/00209/COU Change of use of existing holiday barn to separate dwelling ,Holiday Barn Old Forge House Knockin SY10 8HJ awaiting decision.
 18/01510/FUL Cafe And Premises, Shotatton, Ruyton Xi Towns,SY4 1JH Proposal: Erection of extension to existing cafe building with associated landscaping and parking area (re-submission) awaiting decision.
 18/00468/FUL Address: Shepherds Lodge, Knockin Hall Farm, Knockin, Oswestry, Shropshire, SY10 8HQ, Proposal: Erection of a porch. granted
- b) Planning matters for consideration**
 18/01655/REM Address: Proposed Residential Development Land West Of Homestead, Kinnerley Road, Knockin, Shropshire
 Proposal: Application for approval of reserved matters (appearance, layout, scale and landscaping) pursuant to 15/03929/OUT for the erection of three detached dwellings with detached garages
- c) To consider any planning application received after the publishing of the agenda.**
- d) Local Plan Review Timetable – to note**
- 12 Parish Matters**
a) Governance review- for update
b) Defibrillator/Case – for update.
c) Future of Village Post Office – for discussion.
d) Police and Crime Commissioner Annual Survey – for consideration
- 13 HIGHWAYS**
a) Rights of Way – for update
b) Road Safety Concerns – to consider any new road safety concerns including letter concerning Shottaton Crossroads
c) Environmental Maintenance Grant consultation – for consideration
- 14 CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email.
 SALC / NALC updates
 Corbet News
 Star Community Chest Information
 Shropshire Council Rural Youth Activity Fund
- 15 Meetings**
a) To note date and time of meetings for 2018-19