

KNOCKIN PARISH COUNCIL

3 Lady Ida, Kinnerley Oswestry, SY108DN knockinpc@gmail.com

31.10.23

To members of the council,

You are summoned to attend an ordinary meeting of KNOCKIN PARISH COUNCIL which will be held at Knockin Assembly Rooms on **Monday 6th November 2023 at 19.30**



Penny O'Hagan
Locum Clerk

AGENDA

- 1 APPOINTMENT OF PARISH CLERK** – to formally approve the appointment and terms of appointment of Amy Jones as Parish Clerk from 1.11.23
- 2 TO ACCEPT APOLOGIES FOR ABSENCE**
- 3 DISCLOSABLE PECUNIARY INTERESTS**
 1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 2. To consider dispensation applications.
- 4 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 4.9.23**
- 5 REPORTS**
 - a) Police, Shropshire Council,
 - b) Other reports from councillors and Clerk attending meetings or training courses on the council's behalf
 - c) Reports from defibrillator and amenity area inspections
- 6 PLANNING MATTERS**
 - a) **Planning Items for Information** - to discuss the following planning decision
23/03685/FUL DEVELOPMENT PROPOSED - Conversion of former farm buildings into three dwellings LOCATION: - Ivy House Farm, Knockin, Oswestry, Shropshire, SY10 8HN granted
 - b) **Planning Applications for consideration** – none received
 - c) **To consider applications received after the agenda has been sent out**
- 7 FINANCE AND ACCOUNTS FOR PAYMENT**
 - a) **Income** – to note any income received – none at time of printing agenda

Payments made before the agenda was sent out

Payee	Chq no	Amount
Scottish Power	300023	£66.49

Smith of Derby Clock Service	300024	£352.80
Information Commissioners Office Annual Fee	300025	£40

b) Outstanding Payments for Approval

Payee	Amount
Graham Taylor Grasscutting	£1128.00
PK Littlejohn Audit	£252.00
Poppy Wreath	£20
P O'Hagan Locum Clerk Duties 17.6.23-31.10.23 and expenses	£1339

c) To consider other invoices received after the agenda has been sent out

d) 2022-23 AGAR – to note the completion of the external auditors report on the AGAR and that the completion of the AGAR had been advertised in accordance with the regulations.

e) Clerks Salary – to discuss method of payment

f) Budget Report – to consider budget report to 31.10.23

8 PARISH MATTERS

a) Contracts with Contractors and Suppliers – to consider commissioning a review of formal contracts which are in place and of where they are not and should be. (at request of Cllr Mitcham)

b) Parish Council's Maintenance Responsibilities – to discuss (at request of Cllr Mitcham)

9 HIGHWAYS

a) Pedestrian Crossing – to discuss progress on

10 CORRESPONDENCE -To consider list of correspondence received since last meeting –

a) We don't buy crime

b) Jubilee Chair

11 Meetings

a) To agree date and times of future meetings