

KNOCKIN PARISH COUNCIL

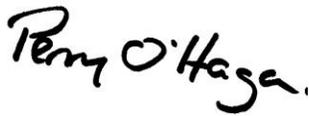
Clerk: Penny O'Hagan

3 Lady Ida
Kinnerley
Oswestry
Shropshire
SY10 8DN
01691 682683

7.5.19

To members of the council,

You are summoned to attend a meeting of KNOCKIN PARISH COUNCIL which will be held at Knockin Assembly Rooms on **Tuesday 14th May 2019** after the annual parish meeting.



Penny O'Hagan
Clerk 01691 682683

AGENDA

- 1 **ELECTION OF CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairman's Acceptance of Office
- 2 **ELECTION OF VICE CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairman's Acceptance of Office
- 3 **TO ACCEPT APOLOGIES FOR ABSENCE**
- 4 **DISCLOSABLE PECUNIARY INTERESTS**
 1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 2. To consider dispensation applications.
- 5 **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 12.3.19**
- 6 **PUBLIC PARTICIPATION SESSION** – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)
- 7 **ANNUAL REVIEW OF COUNCIL REGULATIONS AND PROCEDURES**
 - a) To review standing orders
 - b) To review financial regulations.
 - c) Assets register - To review Parish Council's assets register.

- d) Complaints Procedure - To review the Council's complaints procedure.
- e) Freedom of Information Act 2000 – To review the Council's procedures for handling requests made under these acts
- f) Data Protection Policy and data retention policy – to review

8 To review Council's Representation on the following bodies

ALC Local Area Committee, Neighbourhood Watch, Emergency planning officer, Parish Paths Partnership Officer, Local Joint Committee

9 Reports

- a) To receive reports from meeting attended by councillors on behalf of the council
- b) Unitary Councillor
- c) Police

10 FINANCE AND ACCOUNTS FOR PAYMENT

- a) **Monthly Financial Statement** – to approve
- b) **Income** – to note income received
£11,025 – Parish Precept

c) Outstanding Payments for Approval

Payee	Amount
Scottish Power	25.20
ALC membership	157.38
Internal Auditor B Townson	tbc
Knockin Assembly Rooms	£4000.00
P O'Hagan reimbursement toner / stationery	29.34

d) To consider other invoices received after the agenda has been sent out.

e) 2018- 19 Accounts - To approve the following

1. To agree responses to the annual governance statement of the Annual Governance and Accountability Return
2. To consider part 2 of the Annual Governance and Accountability Return 2018-19 year end accounts and budget report,
3. To consider internal auditors report
4. To declare that the Parish Council meets the requirements as laid out in the Annual Governance and Accountability Return to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

f) Parish Council Insurance – to review councils insurance levels and to consider quote received from Came and Company.

11 a) Planning Items for Information –

b) Planning matters for consideration

19/01900/FUL: Proposed Residential Development Land North Of Lower House Farm, Knockin, Oswestry, Shropshire, SY10 8PW Proposal: Installation of two 4,000ltr gas tanks

19/01966/TCA To remove 1No Western Red Cedar (T1) and 1No Lawson Cypress tree (T2) and replace with 1No Callery Pear tree within Knockin Conservation Area Lower House Farm Knockin SY10 8HJ

c) To consider any planning application received after the publishing of the agenda.

d) Planning Enforcement – for update

e) Oswestry Place Plan Meeting – to receive a report from Councillors who attended this meeting.

12 Parish Matters

a) Scheme of delegation – to consider adoption of.

13 HIGHWAYS

a) Entrance Gates – to consider quotes received for work

b) Proposed Cuts to Public Transport – to receive report on response sent to consultation by Parish Clerk

c) Rights of Way – for update

14 CORRESPONDENCE -To consider list of correspondence received since last meeting – circulated via email.

Lanyon Boulder – letter ref land adjacent to the Amenity Area to the rear of the Assembly Rooms

Pension Regulator – re-enrolment

Owen Paterson MP – letter ref broadband

SALC / NALC updates - Planning and CIL Training for Shropshire Town and Parish Councillors and Clerks - Friday 7th June 2019

Corbet News

Engagement Briefing Note re. "Review of 'A' Board Policy and Process.

VE Day plans for commemoration of the 75th anniversary

15 Meetings

a) To note date and time of meetings for 2019-20