**KNOCKIN PARISH COUNCIL**

Clerk: Penny O’Hagan 3 Lady Ida

 Kinnerley

 Oswestry

 Shropshire

 SY10 8DN

 01691 682683

5.5.20

To members of the council,

You are summoned to attend a meeting of KNOCKIN PARISH COUNCIL which will be held on the zoom platform <https://us02web.zoom.us/j/87624282587> Meeting ID: **876 2428 2587** on **Tuesday 12th May 2020 at 19.30**



Penny O’Hagan

Clerk 01691 682683

**A G E N D A**

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| **1** | **ELECTION OF CHAIRMAN** - To elect the Chairman of the Council  |
| **2** | **ELECTION OF VICE CHAIRMAN** - To elect the Vice Chairman of the Council  |
| **3** | **TO ACCEPT APOLOGIES FOR ABSENCE** |
| **4** | **DISCLOSABLE PECUNIARY INTERESTS** 1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. 2. To consider dispensation applications. |
| **5** | **TO CONFIRM THE MINUTES OF THE ORDINARY MEETING HELD ON 10.3.20 and EXTRAORDINARY MEETING HELD 21.3.20** |
| **6** | **VIRTUAL MEETING PROTOCOLS –** to approve adoption of |
| **7** | **PUBLIC PARTICIPATION SESSION –** a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman) |
| **8** | **ANNUAL REVIEW OF COUNCIL REGULATIONS AND PROCEDURES**a) To review standing orders b) To review financial regulations. c) Assets register - To review Parish Council’s assets register.d) Complaints Procedure - To review the Council’s complaints procedure.e) Freedom of Information Act 2000 – To review the Council’s procedures for handling requests made under these actsf) Data Protection Policy and data retention policy – to review |
| **9** | **To review Council’s Representation on the following bodies**ALC Local Area Committee, Parish Paths Partnership Officer |
| **10** | **Reports**a) To receive reports from meeting attended by councillors on behalf of the councilb) Unitary Councillorc) Police |
| **11** | **FINANCE AND ACCOUNTS FOR PAYMENT****a) Monthly Financial Statement –** to approve**b) Income –** to note income receivedParish Precept £11878Neighbourhood Fund £17309.32**c) Outstanding Payments for Approval**

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| **Payments made prior to the meeting** |  |
| Highline electrics (LED conversion)  | 660.00 |
| **Payee** | **Amount** |
| Scottish Power  | 25.45 |
| ALC membership | Tbc |
| Internal Auditor B Townson | 100 |
| Knockin Assembly Rooms | £4000.00 |

**d) To consider other invoices received after the agenda has been sent out.****e) 2019- 20 Accounts -** To approve the following1. To agree responses to the annual governance statement of the Annual Governance and Accountability Return2. To consider part 2 of the Annual Governance and Accountability Return 2019-20 year end accounts and budget report, 3. To consider internal auditors report4. To declare that the Parish Council meets the requirements as laid out in the Annual Governance and Accountability Return to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015**f) Parish Council Insurance –** to review councils insurance levels and to consider quote received from Came and Company (copy enclosed). |
| **12** | **a) Planning Items for Information –** none at time of printing**b) Planning matters for consideration -** none at time of printing**c) To consider any planning application received after the publishing of the agenda.** |
| **13** | **PARISH MATTERS****a) Neigbourhood Fund –** toreceive suggestions for expenditure of**b) Bradford Arms Clock –** for update |
| **14** | **HIGHWAYS****a) Entrance Gates –** for update**b) CIL Local Application –** for update |
| **15** | **CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email.SALC UpdatesCovid 19 information (various sources)  |
| **16** | **Meetings** To note date and time of meetings for 2020-21  |