

KNOCKIN PARISH COUNCIL

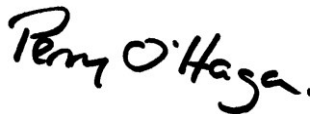
Clerk: Penny O'Hagan

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4.5.22

To members of the council,

You are summoned to attend a meeting of KNOCKIN PARISH COUNCIL which will be held at Knockin Assembly Rooms on **Tuesday 10th May 2022 at 19.30**



Penny O'Hagan
Clerk 01691 682683

A G E N D A

- 1 **ELECTION OF CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairman's Acceptance of Office
- 2 **ELECTION OF VICE CHAIRMAN** - To elect the Vice Chairman of the Council and to receive the Vice Chairman's Acceptance of Office
- 3 **TO ACCEPT APOLOGIES FOR ABSENCE**
- 4 **DISCLOSABLE PECUNIARY INTERESTS**
 1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct and register of interest forms)
 2. To consider dispensation applications.
- 5 **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 22.3.22**
- 6 **REPORTS**
 - a) Police, Shropshire Council, Other reports from councillors and Clerk attending meetings or training courses on the council's behalf
- 7 **ANNUAL REVIEW OF COUNCIL REGULATIONS AND PROCEDURES**
 - a) To review standing orders
 - b) To review financial regulations.
 - c) Assets register - To review Parish Council's assets register.

- d) Complaints Procedure - To review the Council's complaints procedure.
- e) Freedom of Information Act 2000 – To review the Council's procedures for handling requests made under these acts
- f) Data Protection Policy and data retention policy – to review
- g) Parish Council representatives on other bodies to nominate – SALC Local Committee, Parish Paths Partnership,
- h) Scheme of delegation

8 PLANNING MATTERS

a) Planning Items for Information – none received at time of publishing agenda.

b) Planning matters for discussion - none at time of publishing agenda

c) To consider applications received after the agenda has been sent out –

9 FINANCE AND ACCOUNTS FOR PAYMENT

a) Income – to note income received

Precept tbc

Neighbourhood Fund tbc

b) Outstanding Payments for Approval

Payee	Amount
Shelley signs noticeboard (paid prior to meeting)	774.00
SP Manweb streetlighting power (1 st quarter) Paid prior to the meeting)	39.17
ALC Subscription	198.58
Knockin Assembly Rooms Grant	£4000.00
B Townson Internal Audit	£150.00

c) To consider other invoices received after the agenda has been sent out

d) 2021- 22 Accounts - To approve the following

i) 2021-22 Accounts - to approve the accounts for the year ending 31 March 2022.

ii) Internal audit report - to consider.

iii) Annual Governance and Accountability Return (AGAR) 2021-22 (copy to follow).

- To consider the Parish Council's response to questions on part 1 of the Annual Governance and Accountability Return - The Annual Governance Statement.
- To consider and approve part 2 of the AGAR, 2021/22 accounting statements.
- To approve explanation of variances and confirmation of dates of electors rights

e) Parish Council Insurance – to review council's insurance levels and to consider quote received from Came and Company.

10 PARISH MATTERS

a) Vacancy – to receive update on Councillor vacancy

b) Annual Parish Meeting – to consider any matters raised.

c) Jubilee Celebrations – for update

d) Village walls – to consider response from Shropshire Council Highways

11 HIGHWAYS

a) Rights of Way -To receive an update on the Parish Paths Partnership project.

b) Pedestrian Refuge – for update

12 **CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email

a) Inspector Greenaway – Policing Priorities in the Parish

b) Safeguarding for Parish Councils

13 **Meetings**

a) **To agree date and time of next meeting**

b) **Future meeting dates** – to confirm the dates, times, and place of ordinary meetings of the Council for the year ahead