

# KNOCKIN PARISH COUNCIL

MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 3<sup>rd</sup> November 2015 19.30

Present, Cllr Lawson, Cllr Keay, Cllr Donovan, Cllr Doyle, Cllr Edwards.

Clerk: P. O'Hagan,

4 members of the public present.

**145/15 TO ACCEPT APOLOGIES FOR ABSENCE**

**RESOLVED to accept the following apologies for absence.**

**Cllr Moseley, Cllr Roberts.**

**146/15 DISCLOSABLE PECUNIARY INTERESTS**

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct)

Cllr Keay and Cllr Edwards declared a bias interest in item 15/03929/OUT Land Rear Of Homestead, Kinnerley Road as they both own property / land adjacent to the Homestead

2. To consider dispensation applications – none received.

**147/15 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1.9.15 and 15.10.15**

**RESOLVED to confirm the minutes of the meeting held on 1.9.15 and 15.10.15 and they were duly signed as a true record.**

**148/15 Public Participation Session** – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)

A number of residents expressed concern over the application 15/04228/SCO Knockin Hall Farm as they were concerned about the impact the application would have on neighbouring properties.

Residents were informed that the application was not a formal planning application, only a scoping opinion and residents would be informed when the full plans became available and were to be discussed by the Parish Council.

**149/15 REPORTS**

**RESOLVED to note the following reports**

Police – The police report was read out and it was **RESOLVED to note the report.**

Shropshire Council – Cllr Walpole reported that fibre broadband is now up to date in Shropshire. A discussion took place on the VAS and the bollards in the village which are due to be installed before the end of March. He also reported that a LJC meeting would take place on 10.11.15.

Cllr Walpole also updated on the future fit provision.

Other reports from councillors attending meetings or training courses on the council's behalf – Cllr Donovan reported on the Chairmanship training he had attended.

**150/15 PLANNING MATTERS****a ) Planning Items for Information** – none at time of printing agenda**b) Planning matters for discussion**

15/04228/SCO Knockin Hall Farm, The Avenue, Knockin, Oswestry, Shropshire, SY10 8HQ  
 Proposal: Proposes Poultry Units

**RESOLVED to note this item due to the fact that as this notification was not an actual planning application the council could not submit comments on this item.**

15/03929/OUT Land Rear Of Homestead, Kinnerley Road, Knockin, Oswestry, Shropshire, SY10 8HN Proposal: Outline application for the erection of 3 no. dwellings to include means of access

Cllr Keay left the room and took no part in discussions.

Cllr Edwards left the room and took no part in discussions.

A discussion took place on this item and it was;

**RESOLVED to submit the following comment;**

- Whilst the Parish Council does not object to the application the Council does have concerns over the impact that the proposed dwellings will have on the streetscene as they will be elevated above the other properties in the village.
- The impact that the additional traffic from the new properties will have on Kinnerley Road which is narrow at this point.
- The existing right of way through the site should be protected.

**c) To consider applications received after the agenda has been sent out** – none received

**151/15 FINANCE AND ACCOUNTS FOR PAYMENT****a) Income** – to note income received

b) Payments made prior to the meeting

**RESOLVED to approve the following payments**

Payee	Amount	Chq number
Scottish Power – streetlighting	£25.83	10292
Information commissioner	35.00	10291

**b) Outstanding Payments for Approval**

**RESOLVED to approve the following payments**

Payee	Amount	Chq number
R.B L Poppy appeal	£17.00	10295
Ian Cullep Smith	£18.00	10293
SALC training	£40.00	10294

**c) To consider other invoices received after the agenda has been sent out**

**RESOLVED to approve the following payments**

Payee	Amount	Chq number
Graham Taylor	£840.00	10296
Lawrence Direct	£32.68	10297

**152/15 Parish Matters**

**a) Remembrance Service Arrangements** – to discuss who is to lay the wreath for the Parish Council

**RESOLVED that Cllr Lawson would lay the wreath at the war memorial.**

**b) Clerks Expenses** – to discuss Clerks telephone expenses

**RESOLVED to increase Clerk's expenses payment for the telephone to £15 for Parish Council and £5 Assembly Rooms per month until a new contract can be made in 2016.**

**c) Printer** – to discuss need for purchase of printer for Parish Council. The Clerk reported that the Parish Council did not have a printer anymore as her previous printer had been owned by Selattyn and Gobowen Parish Council. Therefore there was a need to purchase a printer. However she reported that she was currently investigating purchasing a second hand printer.

**RESOLVED to defer to January meeting.**

**d) Council policies** – for discussion. The Clerk presented employment policies covering the following areas discipline, grievance, anti -bullying,

**RESOLVED to adopt the discipline, grievance, anti -bullying policies and Health and Safety Policy. Clerk was asked to draft a lone working and appraisal policy for the January meeting.**

**e) Amenity Area** – to consider repairs needed to amenity area

**RESOLVED to approve quote received from Graham Taylor to carry out repairs to the amenity area gates and fencing as identified in the inspection reports.**

**153 HIGHWAYS**

**a) Bollards in Knockin** – for update. It was reported that additional reflective tape had been added to the bollards but that no response had been received to the request to remove the bollards. Arthur Walpole was asked to investigate this.

**RESOLVED to note.**

**b) Vehicle Activated Signs** –for update on proposals for the Knockin VAS

It was reported that Shropshire Council still planned to have this in place by the end of the financial year but no date was currently available. It was agreed that the new VAS should be in the same position as the old one.

**RESOLVED to note.**

**c) Shropshire Council Highways Asset Management Consultation** – for consideration

**RESOLVED to note.**

**154 CORRESPONDENCE** -To consider list of correspondence received since last meeting

**RESOLVED to note the following items**

Connecting Shropshire broadband update

FW: Future Fit - interim solution.

Children's Trust Autumn Area Forums

PCC newsletters

Copy Correspondence from Condover PC Need for Hedgerows Act 1997 Amendment

ROAD CLOSURE: B4398 Llanymynech Station Bridge: 8<sup>th</sup> February 2016 for 2 weeks

Purpose: Replace steel supports on weak bridge  
Shropshire Rural Hub Newsletter October 2015  
Health and wellbeing strategy consultation - UPDATE  
SALC Annual Report and Audited Accounts  
Shropshire Housing Group Annual Report 2014-15  
VSOS newsletter - 18 September 2015  
Council Matters Autumn 2015 - Came & Company Local Council Insurance Brokers  
SALC training information – transparency act

**155**

**Meetings**

**a) To note date and time of next meeting**

**RESOLVED that the next meeting would be Tuesday 5<sup>th</sup> January 2016.**