

KNOCKIN PARISH COUNCIL

Clerk: Penny O'Hagan

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30.4.14

To members of the council,

You are summoned to attend a meeting of KNOCKIN PARISH COUNCIL which will be held at Knockin Assembly Rooms on Tuesday 6th May after the annual parish meeting.



Penny O'Hagan
Clerk 01691 682683

A G E N D A

- 28 ELECTION OF CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairmans Acceptance of Office
- 29 ELECTION OF VICE CHAIRMAN** - To elect the Vice Chairman of the Council and to receive the Vice Chairman's Acceptance of Office
- 30 TO ACCEPT APOLOGIES FOR ABSENCE**
- 31 DISCLOSABLE PECUNIARY INTERESTS**
 - 1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct)
 - 2. To consider dispensation applications.
- 32 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1/4/14 and 4/3/14**
- 33 ANNUAL REVIEW OF COUNCIL REGULATIONS AND PROCEDURES**
 - a) To review standing orders and financial regulations.
 - b) To review Council representation on the following bodies
ALC Local Area Committee, Assembly Rooms Committee, Neighbourhood Watch, Emergency planning officer, Parish Paths Partnership Officer, Local Joint Committee
 - c) Assets register - To review Parish Council's assets register.
 - d) Complaints Procedure - To review the Council's complaints procedure.
 - e) Freedom of Information Act 2000 and the Data Protection Act 1998. – To review the Council's procedures for handling requests made under these acts

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PLANNING MATTERS**a) Planning Items for Information –**

14/01345/VAR Top Farm House, Knockin, Oswestry, SY10 8HN: Variation of condition no.2 (approved plans) attached to 12/01865/FUL to allow for the removal of approved garage and car port – no comments submitted

14/01262/CPL: Commercial Unit At The Waen, Knockin: Application for a Lawful Development Certificate for the proposed installation of a MOT Testing Station – no comments submitted

14/00777/TCA 8 St. Marys Close, Knockin, SY10 8GY Proposal: Reduce by 20% one Ash tree within Knockin Conservation Area - Decision: No Objection

14/01018/FUL Ashford Hall , Knockin, , SY10 8HL: Change of Use of Agricultural Land to Domestic Garden Land – pending consideration

14/00285/FUL: Osbaston Farm , Knockin, SY10 8HS Erection of machinery storage shed
Decision: Grant Permission

b) Planning matters for discussion**c) To consider applications received after the agenda has been sent out –**

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FINANCE AND ACCOUNTS FOR PAYMENT**a) Income – to note income received**

£5201 Precept

£216 council tax support grant

£153.19 neighbourhood fund

b) Outstanding Payments for Approval

Payee	Amount
Knockin Assembly Room annual hire fee	£150
Knockin Broadplace contribution	£50
ALC Subscription	tbc
Clerks equipment contribution	£70
SP Manweb streetlighting power (1 st quarter)	25.20

c) To consider other invoices received after the agenda has been sent out**d) 2013- 14 Accounts - To approve the following**

1. 2013/14 year end accounts and budget report,

2. To consider internal auditors report and to discuss internal audit procedures for 2013-14

3. To consider the annual governance statement of the annual return

f) Parish Council Insurance – to review councils insurance levels and to consider quote received from Aviva

g) Financial regulations – to receive report of new model financial regulations.

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Parish Matters

Parish Streetlights – to consider quote submitted to convert parish lights to LED and part night lighting

Corbet School – for update on meeting with the headteacher

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HIGHWAYS

a) Rights of Way -To receive an update on the Parish Paths Partnership project.

b) Road Safety Concerns – to consideration petition received for a pedestrian crossing and to discuss any additional road safety concerns in the parish.

c) Pavement bollards – to discuss proposal for the erection of bollards on footway outside Front House Knockin

d) Vehicle Activated Signs –for update on proposals for the Knockin VAS

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CORRESPONDENCE -To consider list of correspondence received since last meeting

ALC Updates

Shropshire Health & Poverty report 2012/13 – Citizens Advice Bureau

ALC Training for New Finance Regulations Monday 16th June all day

Corbet News

Future Fit Engagement Events Invitation 25.4.14

Shropshire Council Post 16 Student Transport Consultation for September 2014

Shropshire Rural Hub newsletter – March

Shropshire and Staffordshire Local Flood Risk Management Strategy – consultation deadline
30.6.14

Shropshire Council Emergency Plan

Local Support & Prevention Fund – information email

Shropshire Council: Site Allocations and Management of Development (SAMDev) Plan - Pre-Submission Draft 17 March to 28 April 2014

Notification of young farmers rally 1.6.14

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Meetings

a) To agree date and time of next meeting

b) Future meeting dates – to confirm the dates, times and place of ordinary meetings of the Council for the year ahead