

KNOCKIN PARISH COUNCIL

MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 1st July 2014 at 19.30

Present, Cllr Lawson, Cllr Ward, Cllr Doyle, Cllr Keay, Cllr Donovan, Cllr Moseley, Cllr Roberts
Clerk: P. O'Hagan,

6 members of the public present including 3 members of Knockin Assembly Rooms committee

40/14 TO ACCEPT APOLOGIES FOR ABSENCE

None

41/14 DISCLOSABLE PECUNIARY INTERESTS

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. – none declared

2. To consider dispensation applications. - none

42/14 Public Participation Session – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman) no issues raised.

43/14 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6th May 2014

RESOLVED to accept the minutes of the meeting held on 6.5.14 and they were duly signed as a true record.

44/14 REPORTS –

Police – the police report was read out and noted.

Shropshire Council – none presented

45/14 PLANNING MATTERS

a) Planning Notifications – To consider the following planning decisions **RESOVLED to note**
14/01018/FUL Ashford Hall , Knockin, , SY10 8HL Proposal: Change of use of agricultural land to domestic garden land - Granted

14/01345/VAR Top Farm House, Knockin, Oswestry, SY10 8HN Proposal: Variation of condition no.2 (approved plans) attached to 12/01865/FUL to allow for the removal of approved garage and car port Granted

b) Planning applications for discussion none received at time of printing agenda

c) To consider applications received after the agenda has been sent out – none

46/14 FINANCE AND ACCOUNTS FOR PAYMENT

a) Income – Environmental Maintenance Grant £100– **RESOLVED to note**

b) Outstanding Payments for Approval

RESOLVED to APPROVE the following payments

Payee	Amount	Chq number
Oswestry Town Council flyer printing	10.00	10241
Penny O'Hagan Salary 1.4.14 – 30.6.14		10242
HMRC	142.20	10243
ALC subscription	149.71	10244

**c) To consider other payments received after the agenda has been sent out
RESOLVED to APPROVE the following payment**

Ian Cullep Smith	36.00	10245
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d) Internal auditors report – for consideration, the internal auditors report for 2013/14 was considered and it was **RESOLVED that Cllr Donovan would sign bank statements and the bank reconciliations in line with recommendations made in the report.**

e) Finance regulations – to consider adoption of updated financial regulations
RESOLVED to adopt the new updated financial regulations

47/14 PARISH MATTERS

- a) Knockin Assembly Rooms** – (taken after item 43) to consider options for the future management of the Assembly rooms. A discussion took place with representatives of the village hall committee on this item as due to a lack of new committee members the management committee has indicated that they are unwilling to continue running the hall and that they would like the Parish Council to take over the running of the hall. It was explained that the Parish Council could only do this if the Parish Council became the sole trustee for the hall. A meeting was held with Shropshire Rural Community Council members of the management committee and parish council and the 4 options open to the community were outlined which included
- a) Closure of hall and winding up of charity** – The hall is handed back to the Bradford Estate and the assets are given to a neighbouring hall.
 - b) Parish Council** – to become a sole trustee and take on the management of the hall as a sole trustee.
 - c) Management committee continues** - Additional people are found to sit on the committee become part of the committee and help with the running of the hall.
 - d) Management committee changes and becomes incorporated.** – This will reduce the liability on individual trustees who may be concerned about the liabilities attached with becoming a trustee.

It was RESOLVED to set up a working party made up of 3 councillors David Ward, David Roberts, Monica Moseley and 3 members of the Assembly Rooms management committee who would be tasked with researching the financial implications of the council running the hall as a sole trustee and the increase in precept that would be required to finance the running costs. The Parish Council will then consider the findings of the working party at the September meeting of the Parish Council prior to a community consultation on the issue.

b) Tree planting in the parish – for discussion

The watering of the existing trees was discussed and it was agreed that Cllr Ward would continue to water and weed round the new trees

Cllr Ward outlined the areas where he considered additional planting in the parish council take place. These included;

Kinnerley Road - planting Oak trees

Osbaston, Maesbury Road between Whip Lane and Higher Farm at the entrance to parish with smallish trees

RESOLVED to authorise Cllr Ward to discuss these locations with Shropshire Council tree officer and adjacent landowners.

c) **Clerks Annual Leave** – for information. **It was RESOLVED that Cllr Ward will check planning applications during the Clerks leave period and contact the planning officer to request an time limit extension until 15.8.14**

d) **Amenity area** – to consider report on condition of goal post, **RESOVLED that Cllr Moseley would seek quotes for the purchase and installation of a new set of 5 aside goals and that the existing goal would be dismantled as it was damaged and in an unsafe condition.**

48/14 HIGHWAYS

a) **Rights of Way** -To receive an update on the Parish Paths Partnership project – none presented

b) **Road Safety improvements** – to consider response to concerns raised at May meeting. – **RESOLVED to note the comments**

49/14 CORRESPONDENCE

To consider list of correspondence received since last meeting

RESOLVED to note the following correspondence

Response from Nick Boles, Planning Minister ref NPPF

Connecting Shropshire Broadband Update June 2014

Emergency Planning Newsletter Summer 2014

Shropshire Council Polling Districts and Polling Places Review

Shropshire Council Empty Homes Strategy 2014 - 2017 consultation

Shropshire Together - Health and Wellbeing E-News Special Edition - Dementia Special

Chief Fire Officer - draft Integrated Risk Management Plan 2015-20

Shropshire Rural Support – information letter

Shropshire RCC Fuel Buying Scheme Update

May Edition of The Corbet Newsletter

National Grid consultation questionnaire

Community Renewable Energy Schemes information

50/14 DATE AND TIME OF NEXT MEETING – to note. **RESOLVED to note that the next meeting will be 2.9.14 meeting ended 20.30**