

KNOCKIN PARISH COUNCIL

MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 13th January 2015 19.30

Present, Cllr Lawson, Cllr Doyle, Cllr Keay, Cllr Donovan, Cllr Moseley, Cllr Roberts

Clerk: P. O'Hagan,

5 members of the present.

74/15 TO ACCEPT APOLOGIES FOR ABSENCE – none received

75/15 DISCLOSABLE PECUNIARY INTERESTS

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

2. To consider dispensation applications. – An application was received from all councillors in attendance for the following items

81 Knockin Assembly Rooms

82e To consider budget and set parish precept for 2015/16

RESOLVED to approve all dispensation applications on the following grounds

a) **without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business, or**

b) **granting the dispensation is in the interests of persons living in the council's area,**

76/15 Public Participation Session – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)

The applicant for application number 14/04967/FUL Top house Farm explained the background to the planning application.

Two residents who live adjacent to Knockin Heath Business Park outlined their objections to the planning application 4/04884/MAW which included concerns over noise pollution and other environmental impacts of the proposals on local residents.

77/15 TO CONFIRM THE MINUTES OF THE MEETING HELD 4th November 2014

RESOLVED to accept the minutes of the meeting held on 4.11.14 and they were duly signed as a true record.

78/15 REPORTS –

Police – PC Dale reported on crimes in the parish over the past few months

Shropshire Council – Cllr Walpole gave a report on activities at Shropshire Council

79/15 Vice Chairman – to elect a vice chairman to the council

RESOLVED to elect Cllr Donavan as Vice Chairman

80/15 PLANNING MATTERS

a) **Planning matters for information** - none

b) Planning applications for discussion

14/04967/FUL Re-positioning of implement shed from rear of dwelling to adjacent field Top Farm House Knockin Oswestry SY10 8HN

RESOLVED not to comment

14/04884/MAW Erection of waste transfer station, new portal frame unit and an external area for green waste Knockin Heath Business Park Knockin Heath Shropshire

RESOLVED to object to the application and to fully support all the objections and observations on the application submitted by Kinnerley Parish Council's.

In addition it was FURTHER RESOLVED to submit the following concerns

The Parish Council is concerned about recent work undertaken by the applicant on an access to the site from the main road running through woodland West of the site to the Business park. This access which was originally a dirt track and has recently been developed into a stone track. The Council is concerned that land that the access runs over is contaminated and that the recent improvement works have disturbed land that has been previously contaminated.

The Parish Council is also concerned that as part of the restoration of the access track a number of trees that are subject to tree preservation orders in the woodland have been damaged without permission.

In addition to this, the applicant has also installed a new access from the yard into the woodland that is not indicated on the plans.

c) To consider applications received after the agenda has been sent out – none received

d) Place plan priorities 2015-16 - To agree place plan priorities for 2015-16

RESOLVED that the Parish Council does not wish to make any changes to the existing place plan priorities that are

1. Purchase of play equipment for amenity area in Knockin. - *Critical*
2. Traffic calming measures throughout the village centre along the B4396. Including permanent installation of 2 vehicle activated signs- *Critical*
3. Creation of a formal crossing area over B4396 to enable residents from the Church Road side of the village to access facilities including the shop, pub and village hall. *Critical*
4. Affordability and a good mix of size and type of housing is needed. - *key*
5. Improvements to the Assembly Rooms to upgrade facilities when required. – *key*
6. Broadband speed improvement - *priority*

81/15 KNOCKIN ASSEMBLY ROOMS - to review results of community consultation and decide whether the Council is prepared to take on the running of the hall as a sole trustee.

The results of the community consultation were discussed and it was reported that 116 letters were posted first class to all properties on the electoral register and that 9 replies received by 31.12.14 stated that they wished the hall to close and 29 respondents wished the hall to remain open and for the Parish Council to take on the running of the hall and 78 residents did not respond. Following a discussion which outlined the fact that the consultation form clearly stated on it that

“If the form is not returned the Parish Council will assume that you are in favour of increasing your

council tax to enable the Parish Council to take over the running of the hall”

it was **RESOLVED** that the Assembly Rooms trustees be asked to arrange the transfer of the trusteeship of the Assembly Rooms to Knockin Parish Council so that the council becomes the sole trustee for the Assembly Rooms and undertakes the management of the Assembly Rooms from 1.4.15 for a period of 2 years after which this decision would be reviewed.

FURTHER RESOLVED That the Assembly Rooms committee manage the transfer process and that the Clerk be given authority to meet with the committee to discuss the documentation that will need to be in place prior to the handover including accurate inventory, up to date electrical and fire site certificates and accounts and that any costs involved with the legal transfer be split 50/50 between the Parish Council and the Assembly Rooms Committee

Cllr Moseley left the meeting at 20.30

82/15 FINANCE AND ACCOUNTS FOR PAYMENT

a) Income – to note income received - none

b) Outstanding Payments for Approval

RESOLVED to authorise the following payments

Payee	Amount	Chq number
Clerks Expenses elector labels and stamps	£87.80	10257
P O'Hagan Salary to 31.12.14		10260
SLCC membership contribution	£20	10262
HMRC	£144.80	10259
AIC Training – Planning session	£30	10258
Oswestry Town Council printing of con	£10.80	10256

c) To consider other payments received after the agenda has been sent out

RESOLVED to authorise the following payments

Scottish Power	25.83	10261
Colin Doyle (postage for consultation)	6.20	10263

d) To consider 3rd Quarter budget report

RESOLVED to note

e) To consider proposed budget for 2015/16 and set parish precept for 2015/16

RESOLVED to approve the budget for 2015 / 16 (attached) and to set precept for 2015/16 of £9165

83/15 PARISH MATTERS

a) Amenity area – For update on grant application for replacement goal post - It was reported that an application had been submitted to STAR housing and that the outcome of this application would be decided in January

b) Knockin Phone Box – to consider a response to proposals by BT to remove Knockin Phone Box, **RESOLVED** to object to the proposed removal of the phone box for the following reasons

The phone is evidently being used regularly with 21 calls in the past year.

The area has a poor mobile phone signal and the box is important to people arranging transport from the Doctors surgery opposite.

c) Millennium stone – to consider options for planting around millennium stone – no update

d) Knockin Conservation Area – for update. The Clerk reported that in recent correspondence the Bradford Estate had indicated that plans were in place to ensure that the walls would be repaired by the end of the year

e) Councillor vacancy – to consider co-option applications – no application received

84/15 HIGHWAYS

a) Road Safety Priorities – to consider road safety priorities for the parish

No new priorities were considered but the Clerk was asked to get an update on all existing priorities

85/15 CORRESPONDENCE

To consider list of correspondence received since last meeting

RESOLVED to note the following items

Emergency Planning Parish Newsletter Winter 2014

ALC-New-Walk-in Centre move will bring benefits for Shropshire patients and medics

Repair and Renew Grant - Extension to Eligibility Period

Outdoor Partnerships Winter Newsletter

National Grid – Statutory consultation

Register of electors update

CAB – request for donations

Canal & River Trust - North Wales & Borders Partnership Members Recruitment

PCC Newsletter

West Mercia Police and Crime Commissioner Precept Consultation

Transparency Code for smaller authorities

December Issue - The Corbet News

Council Tax Support Grant Correspondence

Shropshire Rural Hub Newsletter - December 2014/January 2015

Complaint ref chairs and tables on pavement outside Knockin shop – **RESOLVED to refer the complainant to Shropshire Highways**

86/15 DATE AND TIME OF NEXT MEETING – to note. **RESOLVED that the next meeting would be 3.3.15**