

KNOCKIN PARISH COUNCIL

MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 8th May 2012 at 19.45 after the Annual Parish Meeting.

Present, Cllr Ward, Cllr Roberts (chairman), Cllr Doyle, Cllr Moseley, Cllr Jones, Cllr Lawson
Clerk: P. O'Hagan,

241/12 ELECTION OF OFFICERS FOR THE YEAR 2012/13

- i. To elect a chairman **RESOLVED** Cllr Lawson be elected as Chairman
- ii. To elect a vice chairman **RESOLVED** Cllr Ward be elected as Vice chairman

Cllr Roberts was thanked for his work as chairman over the past 3 years

242/12 DECLARATIONS OF ACCEPTANCE OF OFFICE

These were signed, witnessed and returned to the Parish Clerk.

243/12 TO ACCEPT APOLOGIES AND REASONS FOR ABSENCE

Cllr Keay, Cllr Walpole,

RESOLVED to accept the apologies and reasons for absence

244/12 APPOINTMENT OF PARISH REPRESENTATIVES

- a) ALC Local Area Committee - Chairman
- b) Assembly Rooms Committee Cllr Moseley
- c) Neighbourhood Watch – Chairman
- d) Emergency planning officer – vacant
- e) Parish Paths Partnership Officer – Pam Ward
- f) Local Joint Committee – Chairman
- g) Helicopter liaison Group – not needed.

245/12 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

To receive declarations of personal and prejudicial interest on any item included on the agenda in accordance with Section 50-52 of the Local Government Act and The Local Authorities (Model Code of Conduct) (England) Order 2001.

None

246/12 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 13th March 2012

RESOLVED to agree the minutes of the 13/3/12 and they were duly signed as a true record.

247/12 PLANNING MATTERS

a) Planning Application decisions for Information –

12/00669/FUL Fields North Of The Avenue, Knockin, Shropshire Erection of an agricultural building – granted
12/00766/FUL Rolly Farm, Knockin, SY10 8HG Erection of a steel portal framed agricultural building – granted
Notification of Tree Preservation Order, Willow Tree, Lower House farm, Knockin – approved.
12/00910/TCA Top Farm House Knockin Felling of 1No Ash and 1No Sycamore trees within Knockin Conservation Area – granted.

b) Planning matters for discussion – none at time of issuing the agenda

c) To consider applications received after the agenda has been sent out –

12/01865/FUL Top House farm, Knockin- Erection of 2 one bedroom dwellings including garage and carport following demolition of existing garage.

Following a discussion it was **RESOLVED** to object to the planning application for the following reasons

The Parish Council consider that the design and access statement for the application is poor as it does not deal with the relationship between the existing building and the new buildings.

The Council also has concerns over the visibility splays for vehicles leaving the site.

Prior to the Parish Council being able to make a proper decision on this application the Council requires clearer details of the proposed access and proposed development that is appropriate for a conservation area and a listed building.

d) Site Allocations and Management of Development (SAMDEV) policy directions consultation for Knockin -

to agree The Parish Council's comments on the Site Allocations and Management of Development Proposals for Knockin as identified in Shropshire Council's SAMDEV consultation. A discussion took place on this item and as the deadline for comments has now been extended until 20th July 2012 it was **AGREED** that the Parish Council would consider the comments it wishes to submit at the July meeting. In the meantime Cllr Ward agreed to write an article for The Telescope outlining the results of the community survey undertaken in May.

248/12

FINANCE AND ACCOUNTS FOR PAYMENT

a) Income

£5000 precept

b) Outstanding Payments for Approval

RESOLVED to approve the following payments

Payee	Amount	Chq number
ALC annual subscription	134.47	10159
Communicorp – Clerks and Councils Direct	12.00	10158
Penny O'Hagan equipment depreciation contribution	70.00	10160
Knockin Assembly Rooms Hire	12.00	10161

c) To consider other payments received after the agenda has been sent out

Payee	Amount	Chq number
Ian Cullep Smith	82.00	10163
B. Townson	100.00	10164
Amenity Area Licence	15.00	10165

d) 2011- 12 Accounts - To approve the following

1. 2011/12 year end accounts and budget report, was **RESOLVED** to accept the annual accounting statement for 2011/12 along with the final budget breakdown.

2. To consider internal auditors report and to discuss internal audit procedures for 2012-13

The Internal auditors report was discussed and noted that no major issues were raised.

The effectiveness of the internal audit was considered and it was **AGREED** that Cllr Doyle would continue to check the bank statements and reconciliation on a six monthly basis and to report back to the council.

3. To consider the annual governance statement of the annual return

The Annual Governance statement was considered and it was **RESOLVED** to answer yes was answered to all applicable questions in section 2 of the 2011/12 annual return.

e). Parish Council Insurance – to review councils insurance levels and to consider quote received from Aviva
The insurance levels were reviewed and it was **AGREED that no changes needed to be made and to renew with Aviva for another year for the sum of £284.65.**

249/12

PARISH MATTERS

a) Amenity Area – To agree terms of new licence agreement.

RESOLVED to agree to the terms of the licence for a period of 6 months

b) Management of Trees along The Avenue – to discuss response from Shropshire Council on this issue – The Clerk reported that an officer responsible for the maintenance of trees in the parish would attend the July meeting of the Council

c) Wildflower Verges – no update

d) Greyhound Site – for update on concerns over pollution and noise raised by local residents – The Clerk reported that she had not received an update from Environmental Health on this issue of noise and pollution despite requesting one and it was **AGREED** that the Clerk would again request a full update for next meeting.

250/12

HIGHWAYS

a) Rights of Way -To receive an update on the Parish Paths Partnership project. – no update

251/12

CORRESPONDENCE

To consider list of correspondence received since last meeting

RESOLVED to note the following items

ALC - weekly emails including NALC updates (circulated via email)

Shropshire Council –

Rural broadband briefing update

Information on shared services scheme

Notification of Shropshire Cares website <http://www.2shrop.net/Shropshirecaresinfocentral>

Helicopter Liaison Group Agenda 27/3/12

Notes from Flood forum 26.3.12

Olympic Torch Relay - Volunteer Registration Form

Your Natural Heritage Project 2012 wildlife events programme

252/12

DATE AND TIME OF NEXT MEETING - for agreement **RESOLVED** that the next meeting would be 10th July 2012
meeting ended 21.00