

# KNOCKIN PARISH COUNCIL

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MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 13<sup>th</sup> March 2012 at 19.30

Present, Cllr Ward, Cllr Roberts (chairman), Cllr Doyle, Cllr Moseley, Cllr Keay, Cllr Jones, Cllr Lawson  
Clerk: P. O'Hagan,  
Cllr Walpole,

**230/12 TO ACCEPT APOLOGIES AND REASONS FOR ABSENCE**

None

**231/12 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

To receive declarations of personal and prejudicial interest on any item included on the agenda in accordance with Section 50-52 of the Local Government Act and The Local Authorities (Model Code of Conduct) (England) Order 2001.

Cllr Moseley declared a prejudicial interest on Planning item 12/00669/FUL as she is the applicant

Cllr Roberts declared a prejudicial interest on planning item 12/00766/FUL as he is the applicant

**232/12 PUBLIC PARTICIPATION SESSION** with respect to items on the agenda or of relevance to the parish.  
**None – no public present**

**233/12 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 10<sup>th</sup> January 2012**

**RESOLVED** to agree the minutes of the 10/1/12 and they were duly signed as a true record

**234/12 REPORTS – RESOLVED to note the following reports**

Shropshire Council – Cllr Warpole gave his report from Shropshire Council which included an update on the SAMDEV consultation which ends on 8<sup>th</sup> June. He reported that the Shropshire broadband project is developing however at the moment there is no detail on how it will affect individual parishes. On the financial side there was no increase in Shropshire Council's element of council tax.

Police - none

Local Joint Committee – Cllr Roberts attended this meeting which included a presentation on the Olympic torch.

Training reports - none

**235/12 PLANNING MATTERS**

**a ) Planning Application decisions for Information RESOLVED to Note**

11/05720/LBC Hempyards, Osbaston, , SY10 8HS Installation of solar control blind over northern part of skylight; installation of solar PV array to car port roof - Granted

12/00100/TCA Fell a Weeping Willow tree within Knockin Conservation Area - Lower House Farm Knockin SY10 8HJ - Refused

**b) Planning matters for discussion –**

1) 12/00669/FUL Fields North Of The Avenue, Knockin, Shropshire Erection of an agricultural building  
Cllr Moseley left the room

**RESOLVED**

No objections to the application however the following condition should be made as part of the planning permission that the tree screen referred to in the application is maintained in the future and not removed.

Notification of Tree Preservation Order, Willow Tree, Lower House farm, Knockin

**RESOLVED** to object to the order as the tree is already causing problems to the wall and drains in the area. The Parish Council consider that the value of the tree to the Conservation Area has already been compromised following its pruning by Scottish Power to remove it from overhanging power lines and it would be more beneficial to the Conservation Area would be removal of the tree and replacement of it with a more appropriate species .

**c) To consider applications received after the agenda has been sent out**

12/00910/TCA Top Farm House, Knockin SY108HN, felling of 1 Ash and 1 sycamore trees within Knockin Conservation Area

Cllr Ward Abstained

**RESOLVED** not to comment

12/00766/FUL Rolly Farm, Knockin, SY10 8HG Erection of a steel portal framed agricultural building - Cllr. Cllr Roberts left the room.

**RESOLVED** –not to comment

**d) Planning Enforcement** -To consider a letter from Shropshire Council on changes to the way it communicates planning enforcement issues to the Parish Council

It was reported that all enforcement cases will now be emailed to the Parish Council for information.

**e) SAMDEV** – To note that the next SAMDEV consultation period starts on 8th March to 7 June 2012 and to discuss whether the Parish Council wishes to consult with the community prior to submitting its comments.

It was reported that the next round of Shropshire Council's Site Allocations and Management of Development consultation has been published which included a proposal to build a small number of new dwellings in the parish over the next 15 years at or below the rate built in the past 20 years (i.e 1 per year) The preferred development area has been identified as on land to the north of Lower House Farm.

**RESOLVED** that a questionnaire and map be circulated to all residents of the Parish with the next Telescope magazine asking for comments on the area proposed for development by Shropshire Council and the proposed number of new houses. It was also agreed that in addition to this the questionnaire should also include a question to identify the type of housing that is needed locally

**f) Parish Council protocol for pre planning application discussions** – to consider adopting a pre planning application protocol (appendix A) **RESOLVED** to adopt the policy.

236/12

**FINANCE AND ACCOUNTS FOR PAYMENT**

**a) Income**

£60 – repayment of funds caused by banking error

**b) Outstanding Payments for Approval**

**RESOLVED** to make the following payments

Payee	Amount	Chq number
Knockin Assembly Room Hire	£14	
P O'Hagan Salary to 31.3.12		10152
HMRC	£129.29	10153
Clerks Expenses	£ 50.76	
V and W Electrics Streetlight repair Kinnerley Road	£54.94	
	£48.38	
<b>Total</b>	<b>£103.32</b>	
Ian Cullep Smith (bus shelter cleaning	£60	
St Mary's PCC Grasscutting contribution	£200	10151

**c) To consider other payments received after the agenda has been sent out**

none

**d) Audit Procedures and Risk Assessment** - To appoint an internal auditor for 2011-12 and to consider the effectiveness of the Council's internal audit procedures along with the Councils risk assessment policy for 2012-13

The Risk Assessment Policy was considered along with the effectiveness of the Councils internal control procedures and it was

**RESOLVED** to accept the report and appoint Bernard Townson as the internal auditor for 2012-13

237/12

**PARISH MATTERS**

**a) Knockin Heath Business Park**– for update on planning enforcement issues and to consider a complaint received about the general condition of the site

The Clerk read out the response from Mr Farmer, Enforcement Officer at Shropshire Council that stated "the majority of the site does not appear to breach planning permissions granted on this site. However with regard to the levels of soil and materials on the site that have been brought in by the former greyhound operation, this issue is to be further discussed with the operator. The problem of dust is an issue for officers from public protection who have been in contact with parties concerned."

**RESOLVED** that the Clerk contact the Public Protection department to request that more is done to help the local residents who are being affected by the activities on the site.

**b) Amenity Area** – To consider a proposal to set up a meeting with representatives from the Assembly Rooms Committee to discuss plans to secure the amenity area site for the village. It was AGREED that a joint meeting be held to discuss the matter in more detail.

**RESOLVED** to Clerk to contact the Assembly Rooms Committee to arrange a meeting

**c) Local Council Environmental Maintenance Grant** - to consider applying for a grant in 2012-13.

**RESOLVED** to apply for £100 for 2012-13

**d) Shropshire Council schedule of charging for ICT support to parish and town councils 2012/13** – for consideration

**RESOLVED** to not to proceed with the offer

**e) Tree Felling** -To consider issue of Tree felling by the Highway Authority - Cllr Ward reported that in the past year an Oak tree was felled on The Avenue by the Highway Authority with no consultation with the Parish Council. In addition to this 2 other trees on The Avenue are now marked with red dots (one in layby and the other is opposite the gate of Knockin hall and this is the largest tree on the avenue). If

more trees are felled in this way it could have a disastrous impact on the conversation area and the Parish Council should request that an independent second opinion be asked for on each tree that is to be felled. In addition to this if a tree is cut down then it should be replanted.

**RESOLVED** that the Parish Clerk contact Shropshire Council to make the arboricultural officer aware of the following ; The Council are concerned about Shropshire Council's plans to cut down more trees on The Avenue as the Council is of the opinion that the marked trees are not dead and show no sign of dieback in the crowns. The Parish Council would therefore like the decision to cut down the two trees marked for felling to be deferred until after an arboricultural officer has attend a meeting of the Parish Council to explain the reasoning behind the decision to remove the trees and in particular Shropshire Council's approach to risk and tree preservation in Conservation Areas.

**f) Wildflower verges** – To consider a Parish Project for spring 2013 or 2012 – Cllr Ward raised the idea of establishing a wild flower verge in Knockin a discussion took place on this item and it was AGREED to research it further and feedback in May.

**238/12 HIGHWAYS**

**a) Rights of Way** -To receive an update on the Parish Paths Partnership project – no update

**239/12 CORRESPONDENCE**

**To consider list of correspondence received since last meeting**

**Shropshire Council –**

Play Activity Survey – for consideration - **RESOLVED** to defer to the Parish Clerk

**RESOLVED to note the following items**

South Shropshire Housing Association – notification of event to highlight the benefit of affordable Housing 14/3/12 Soultton Hall, Wem 3-7pm Letter from Gwillam Butler updating on joint working between local councils and Shropshire Council - proposal to develop terms of reference, as an alternative to a charter

Letter from T. McCabe outlining plans for the integration of several of its corporate support services into one large multi-functional team in 2012

Register of electors - update

Notification of Emergency Planning Briefing 28/3/12

Update from Clare Porter on the continuance for the Standards committee for Shropshire

Weekly roadworks reports

Concessionary bus pass renewal information

**ALC**

Notification of CPRE events on neighbourhood planning

Notification of LJC meeting 1/3/12

Weekly information updates (circulated via email hardcopy available)

Information on Sport England Inspired Facilities programme

**NALC**

Future of Local Audit – Government Response – January 2012 Summary of Response

Parliamentary briefing on Local Government Finance bill – changes to business rate

Draft community right to bid regulations response

Notification of Policy consultation part 2 of the Localism Act

Legall Topic Note LO5-12 - Fast Tracking of General Power of Competence to allow Prayers at Council Meeting with correspondence from DCLG

LTN80 - Members' conduct and the registration and disclosure of interests (England),LTN81 – Pre-determination,LTN05 - Parish, Town and Community Meetings,LTN07 - Non-Councillor Members of Committees,EO3-12 –Local Government Pay 2012/13Employment Briefing E07-11 ,LO4-12 on Prayers at council meetings ,Legal Briefing on Section 137 update

Nalc's New Policy and Consultation response on Neighbouring Planning Referenda Question

Assessment

Nalc's Parliamentary Briefing on Local Government Finance Bill (Business Rate)

**Misc.**

Clerks and Councils direct January and March 2012

CPRE – guide to neighbourhood planning

Marie Curie Cancer Care, Severn Hospice – request for funds

Shropshire Mind – advertising material for Wrekin Challenge

Came and Company Parish Newsletter

Shrewsbury and Telford NHS Hospital Trust Looking to the Future Newsletters January / February

**240/12**

**DATE AND TIME OF NEXT MEETING** - for agreement - **RESOLVED that next meeting will be on 8/3/12**