

Present, C. Keay (Chairman), S Edwards, C Doyle , Cllr Hutchinson, Cllr Moseley

members of the public present.

**60/19 TO ACCEPT APOLOGIES FOR ABSENCE**

**RESOLVED to accept the following apology for absence - Cllr Roberts**

**61/19 DISCLOSABLE PECUNIARY INTERESTS**

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. – none declared
2. To consider dispensation applications – none declared

**62/19 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 29.1.19**

**RESOLVED to confirm the minutes of the meetings held on 29.1.19 and they were duly signed as a true record.**

**63/19 PUBLIC PARTICIPATION SESSION** – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)  
None present

**64/19 REPORTS**

Police, Shropshire Council, Other reports from councillors attending meetings or training courses on the council's behalf

**RESOLVED to note**

**65/19 PLANNING**

**a) Planning Items for Information** – none

**b) Planning matters for consideration** – none at time of publishing

**c) To consider any planning application received after the publishing of the agenda.**  
none

**66/19 FINANCE AND ACCOUNTS FOR PAYMENT**

**a) Monthly Financial Statement and estimated 4th quarter budget report** – to approve

**RESOLVED to note the financial statement and estimated 4<sup>th</sup> quarter budget report.**

**b) Income** – to note  
none received

**c) Outstanding Payments for Approval**

**RESOLVED to approve the following payments**

Payee	Amount	Chq number
Penny O'Hagan salary to 31.3.19		455
HMRC	166.40	454

**d) To consider other invoices received after the agenda has been sent out.**

**RESOLVED to approve the following payments**

Payee	Amount	Chq number
Penny O'Hagan expenses	36.92	456

**d) to appoint an internal auditor –**

**RESOLVED to appoint Bernard Townson as Internal Auditor for the Parish Council**

#### **67/19 Parish Matters**

**a) Neighbourhood Fund** - to consider quote for entrance gates. The Clerk presented a draft quote for entrance gates and a discussion took place on whether to use neighbourhood fund in order to purchase the gates as the money was no longer required for the Assembly Rooms.

**RESOLVED to**

**Use Neighbourhood Fund contribution for the purchase and installation of 2 cross bar gates.**

**To seek 2 quotes for the supply of 2 x gates with cross bar and accompanying Welcome to Knockin sign – please drive carefully.**

**To seek advice from Shropshire Council as to the best location for the gates.**

**To make final decision at the May meeting of the Parish Council**

**b) Place Plan Officers – for update and to nominate representative to attend meeting**

**RESOVLED that Cllr Edwards and Cllr Moseley be nominated representatives to attend this meeting on 4<sup>th</sup> April 2019.**

**c) Scheme of delegation – to consider adoption of.**

It was explained that as the Parish Council only met 6 times a year it may be advisable to agree a scheme of delegation to give the Clerk authority to deal with minor matters and respond to minor planning applications.

**RESOVLED to consider a draft scheme at the May meeting.**

#### **68/19 HIGHWAYS**

**a) Laybys on The Avenue – for update**

It was reported that no response had been received from Shropshire Council.

**69/19 CORRESPONDENCE** -To consider list of correspondence received since last meeting – circulated via email.

**RESOLVED to note the following items**

SALC updates

Oswestry Area Network notes

**70/19 Meetings**

**a)** To note date and time of May meeting

**RESOLVED to note that the next meeting and the Annual Parish Meeting would be held on 14<sup>th</sup> May**

Meeting ended 20.30