

KNOCKIN PARISH COUNCIL

MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 14th May 2013 after the Annual Parish meeting, 7.30

Present, Cllr Doyle, Cllr Keay, Cllr Lawson, Cllr Ward
Cllr Walpole
Clerk: P. O'Hagan,
0 members of the public present

- 23 ELECTION OF CHAIRMAN** - To elect the Chairman of the Council and to receive the Chairman's Acceptance of Office
- RESOLVED** that Cllr Lawson be elected chairman and she duly signed the declaration of acceptance of office.
- 24 ELECTION OF VICE CHAIRMAN** - To elect the Vice Chairman of the Council and to receive the Vice Chairman's Acceptance of Office
- RESOLVED** that Cllr Ward be elected Vice Chairman and he duly signed the declaration of acceptance of office.
- 25 ACCEPTANCE OF OFFICE** - To note that councillors declarations of acceptance of office were signed prior to the start of the meeting
It was noted that all declarations of office for councillors present had been received prior to the start of the meeting
- 26 TO ACCEPT APOLOGIES FOR ABSENCE**
None
- 27 DISCLOSABLE PECUNIARY INTERESTS**
1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct) –none
 2. To consider dispensation applications –**RESOLVED** to grant a dispensation until the end of the council term to the entire Council to enable them to discuss the precept for 2013/14
The Clerk reported that she had 3 requests for a continuing dispensation from Section 31 (4) of the Localism Act 2011 from Cllr Ward, Roberts and Lawson in relation to agenda *Mid Wales Connection Project* as they all live in the proposed route corridor.
RESOLVED to award dispensation of pecuniary interests for Cllr Ward, Cllr Roberts and Cllr Lawson until the end of the Council term as the Council considers that their applications satisfy points b and c of Section 33(2) of the Localism Act in that although all councillors live in Osbaston they need to represent the views of the residents of Osbaston.

- 28 Public Participation Session** – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman) - none
- 29 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 12/3/13**
RESOLVED to accept the minutes of the meeting held on 12/3/13 and they were duly signed as a true record.
- 30 APPOINTMENT OF PARISH REPRESENTATIVES**
RESOLVED to appoint the following representatives to committees
- a) ALC Local Area Committee – Cllr Lawson
 - b) Assembly Rooms Committee – Cllr Moseley
 - c) Neighbourhood Watch – Cllr Lawson
 - d) Emergency planning officer – not filled
 - e) Parish Paths Partnership Officer – Pam Ward
 - f) Local Joint Committee – Cllr Lawson
 - g) Helicopter liaison Group - none
- 31 PLANNING MATTERS**
- a) Planning Items for Information – RESOLVED** to note the following items
Notification of Appeal against planning decision 12/02689/FUL Paddock Lodge – change of use of paddock for the siting of 4 holiday chalets
13/00503/VAR Top Farm House, Knockin, SY10 8HN: Removal and/or variation of Condition No.s 10 and 11 attached to Planning Permission 12/01865/FUL. Either removal in full to allow occupation as a separate dwelling (linked in ownership to the Top Farm House) or variation to allow for occupation as an annex to the existing property for family members, friends, or bed and breakfast guests. Granted
- b) Planning matters for discussion**
- Ashford Hall**– To receive an update on works being undertaken in the grounds of the property. It was reported that a stop notice had been put on the works as Shropshire Council considers there to be an unacceptable risk of harm to the amenity and environment of the local area.
Concerns were also raised about the removal of a hedge without permission and that the existing trees on the site should have TPO placed on them as the council considers them to be at risk.
- Thank you letter to be sent to Shropshire Council officers for their action in this matter.
- c) To consider applications received after the agenda has been sent out – none**
- 32 FINANCE AND ACCOUNTS FOR PAYMENT**
- a) Income –**
Precept £5200
- b) Outstanding Payments for Approval**
RESOLVED to make the following payments

Payee	Amount	Chq number
Knockin AR Room hire	£150	10204
ALC Subscription	£139.53	10201
Llanyon Bowdler Deed of Grant of Access	£646	10203
Clerks equipment/ heating contribution	£70	10206
Clerks and Council's direct subscription	£12	Not authorised

c) To consider other invoices received after the agenda has been sent out
RESOLVED to make the following payment

Bernard Townson	£100	10205
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d) 2012- 13 Accounts - To approve the following

1. 2012/13 year end accounts and budget report,

Section 1 of the Annual return was agreed and it was **RESOLVED** to accept the Annual Accounting statement which was duly signed.

2. To consider internal auditors report and to discuss internal audit procedures for 2013-14

The Internal auditors report was discussed and **RESOLVED** to note the report and that bank reconciliations should be signed by a councillor in future

3. To consider the annual governance statement of the annual return

The Annual Governance statement was considered and it was **RESOLVED** to answer yes to all applicable questions in section 2 of the 2012/13 annual return.

f) Parish Council Insurance – to review councils insurance levels and to consider quote received from Aviva
RESOLVED to approve insurance quote from Aviva and authorise payment

Broker Network Ltd	£293.19	Cheque number 10202
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33 PARISH MATTERS

a) Amenity Area – for update on purchase and to consider request to allow dog training to take place on the field

RESOLVED to adopt a no dogs policy on the Amenity Area inline with other play areas in the area. The Clerk was asked to purchase and erect signs stating Amenity Area - No dogs. and to contact the organiser of the dog training group with the Council's decision.

b) Parish Council Vacancy – For update and to consider applications for co-option onto the council. It was reported that there had been 1 application for co-option onto the council and it was **RESOLVED** to co-opt Peter Donovan onto the Parish Council

34 MID WALES CONNECTION PROJECT AND SURVEY– for update on recent meetings and local survey, - there was no update on the survey but Cllr Ward reported that the public enquiry starts on 4.6.13 and that the protest group has appointed a barrister, landscape and planning consultant.

35 HIGHWAYS

a) **Rights of Way** -To receive an update on the Parish Paths Partnership project. **RESOLVED** to note the report received at the Annual Parish Meeting and to allocate £100 a year to keep clear the enclosed path behind Paddock Lodge

b) **Shropshire council road Safety report** – for consideration – **RESOLVED** not to comment

36 **PARISH COUNCIL VACANCY** – to consider applications for co-option onto the council – item on Agenda twice in error

37 **CORRESPONDENCE** -To consider list of correspondence received since last meeting

- **Shropshire Rural Community Council Membership information** – Parish Council membership £26 / year **RESOLVED** to become members of the SRCC

SRCC	£26	Cheque number 02007
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- **ALC Updates**

RESOLVED to note the following items

Shropshire Council

- Notification of start up club events April, May.
- **Broadband Project** -Notification that the contract to deliver improved broadband speeds in Shropshire that has been awarded to BT. - This is a three-year project, completing in March 2016, which will ensure that all premises in Shropshire will have access to at least 2mbps download speeds, and for many, access to superfast broadband.
- **Contaminated Land Strategy 2013** - Consultation Draft. Deadline 28.6.13
- **National honours letter** – for consideration
- [Connecting Shropshire Launch](#) - May 31, 2013 from 10:30- 1:30 PM Shrewsbury Town Football Club
- Helicopter liaison group minutes – Concern was raised about the increase of night flying from 17 weeks to 38 and The Clerk was asked to write to ensure that the route is varied.
- Highline Electrical contractors notice
- Notification of price increases Boothby Landscapes **RESOLVED** to note

38 **DATE AND TIME OF NEXT MEETING** – **RESOLVED** to note the date of the next meeting July 9th 7.30pm

Meeting ended 20.55