

# KNOCKIN PARISH COUNCIL

MINUTES of a meeting of **KNOCKIN PARISH COUNCIL** held in the Assembly Rooms, Knockin on Tuesday 12<sup>th</sup> March 2013 at 19.30

Present, Cllr Doyle, Cllr Keay, Cllr Lawson, Cllr Roberts, Cllr Moseley,  
Cllr Walpole  
Clerk: P. O'Hagan,  
0 members of the public present

## **12/13 TO ACCEPT APOLOGIES FOR ABSENCE**

**RESOLVED to accept the following apology for absence**

Cllr Ward

## **13/13 DISCLOSABLE PECUNIARY INTERESTS**

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct)

Cllr Moseley declared a disclosable pecuniary interest Item 17d as the applicant is her daughter.

Cllr Doyle declared bias interest on application 13/00636/FUL The Hollies

Cllr Lawson and Cllr Keay declared a bias interest on item 19e as they are both members of the PCC

2. To consider dispensation applications. - none

## **14/13 PUBLIC PARTICIPATION SESSION – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)**

none

## **15/13 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 15/1/13**

**RESOLVED** to accept the minutes of the meeting held on 15/1/13 and they were duly signed as a true record.

## **16/13 REPORTS –**

Police - none

Shropshire Council – Cllr Walpole reported that the budget has been finalised and council tax will be frozen. £9 million will need to be saved in 2013-14.

ALC meeting – Cllr Lawson attended.

LJC – Cllr Lawson reported on the meeting held in February.

## **17/13 PLANNING MATTERS**

**a ) Planning Items for Information – RESOLVED to note**

1) 12/04736/FUL Erection of a single storey front extension, Sunnybank Knockin Oswestry Shropshire SY10 8HN - granted

2) 12/04859/FUL Erection of one demountable building to be used as cafe to include siting of toilet facilities Land NW Of Enigma Shotatton SY4 1JH – pending consideration

**b) Planning matters for discussion**

1) 13/00503/VAR Top Farm House, Knockin, SY10 8HN, Removal and/or variation of Condition No.s 10 and 11 attached to Planning Permission 12/01865/FUL. Either removal in full to allow occupation as a separate dwelling (linked in ownership to the Top Farm House) or variation to allow for occupation as an annex to the existing property for family members, friends, or bed and breakfast guests.

Following a vote it was **RESOLVED** not to submit any comments on this application.

**c) To consider applications received after the agenda has been sent out –**

1) 13/00636/FUL The Hollies, Knockin Erection of extensions following demolition of extension. Cllr Doyle left the room and took no part in discussions.

**RESOLVED** not to comment

**d) Confirmation of Local Connection – to confirm the local connection of A Moseley.**

**Cllr Moseley left the room**

**RESOLVED** to approve the local connection of A Moseley

**e) SAMDev Plan ,Draft Development Management Policies consultation: 31.1.13 to 28.3.13 – for consideration. RESOLVED** not to comment

**18/13 FINANCE AND ACCOUNTS FOR PAYMENT**

**a) Income - none**

**b) Payments made prior to meeting - none**

**c) Outstanding Payments for Approval**

**RESOLVED** to approve the following payments

Payee	Amount	Chq number
Clerks Salary	£529.76	10191
Knockin Assembly Rooms Hire includes reissue of chq 10178 £44 which was lost	£60	10196
PAYE	£132.60	10192
Clerks expenses	£104.29	10194
Ian Cullep Smith		10193
Highway maintenance	24.00	
Bus shelter cleaning	60.00	
Selattyn and Gobowen PC Stationery contribution	31.75	10197

**d) To consider other payments received after the agenda has been sent out**

**e) To consider grant applications received** - none received

**f) Audit Procedures and Risk Assessment** - To appoint an internal auditor for 2013-14 and to consider the effectiveness of the Council's internal audit procedures along with the Council's risk assessment policy for 2013-14.

**RESOLVED** to approve the internal audit procedures for 2013-14 and to appoint Bernard Townson as internal auditor for 2013-14

## **19/13 PARISH MATTERS**

**a) Management of Trees along the Avenue** – It was reported that 4 trees have now been planted on verges in Osbaston

**b) Amenity Area** – for update on purchase. - It was reported that the granting of the right of access across the Assembly Rooms car park by the Bradford Estate had been held up and it was not going to be possible to have the right of access in place before the deadline for the completion of the purchase of the amenity area. If the Council fail to complete the purchase on the completion date (29/3/13), the sellers may serve a notice to complete giving a further 10 days in which to complete. During these 10 days the Council will be liable for interest on the sum outstanding at the rate of 4% above Barclays base rate and costs. After 10 days the Council and the Sellers have the option to rescind the contract. If the contract is rescinded the sellers will be entitled to retain the deposit and may be able to claim damages from you for any loss suffered as a result of your default, this may include any loss on resale

Advice sought from Lanyon Bowdler on this problem stated that *"I see no reason why the Bradford Estate would retract their offer (to grant a right of access), particularly as they contributed towards the purchase of the amenity land"*

Cllr Doyle proposed that the purchase contract be completed in line with the completion date set. Cllr Keay seconded the motion, **RESOLVED** to complete the purchase of the Amenity Area by 29<sup>th</sup> March as laid out in the sale contract.

**c) Parish Council Elections** – For update - It was reported that the notice of election has been posted and nomination forms had been distributed.

**d) Local Council Environmental Maintenance Grant** - to consider applying for a grant in 2013-14. **RESOLVED** to apply for a grant for £100 2013-14

**e) ST Marys Church** - To consider proposed removal of the 4 trees Acer Sacharhinum at St Marys Church. An application for the removal of the trees has been submitted and it was **RESOLVED** to support this proposal

**f) Parish Streetlights electrical test** – for discussion- It was reported that all streetlights had to have an electrical check every 6 years and this work was outstanding for the Parishes lights. It was **RESOLVED** to request that V and W be instructed to carry out the testing.

**g) Attitudes to windfarms and pylons** – to consider carrying out survey in parish on this subject – It

was reported that evidence was needed of local opinions for the forthcoming public enquiry and that a survey would be a good way of seeking public opinion. **RESOLVED** to carry out and fund a survey of all residents on this issue.

**20/13 HIGHWAYS**

**a) Rights of Way** -To receive an update on the Parish Paths Partnership project. – non report

**21/13 CORRESPONDENCE**

To consider list of correspondence received since last meeting **RESOLVED** to note the following items

Shropshire Council

Electoral Register update

Elections information

Shropshire Council Road Safety Policy response report

New Dog Control Orders proposed for Shropshire - Informal Consultation Parish Councils

Notification of Change in Household Recycling Centre (HRC) opening hours

Shropshire Association of Local Councils (SALC) – weekly e bulletins

ALC meeting 31.1.13 Guildhall Oswestry

Copy correspondence Ruyton XI Towns PC ref. highway improvements at the Shotatton junction with A5

Police Commissioner - Seeking Views on Innovative Local Policing Plans consultation

**22/13 DATE AND TIME OF NEXT MEETING** – to agree, next meeting 14.5.13 meeting would start at 7pm for the annual parish meeting.